

Minutes – St. Cecilia Pastoral Council
Tuesday, March 26, 2019, 7:00pm, Social Hall North

Present: Father Jim Secora, Mark Moore (Finance Council), Reno Berg, Mirna Canuso, Matt Thatcher, Kate Hartzler, Lois Lehmkuhl, Sarah Swanson, Mary Staniger (Stewardship Rep), Nancy Jenson (Liturgy Rep), Mike Dolan (Catholic School Board), Sarah Mansell (Faith Formation Chair)

Staff: Jarrett Wendt, Bill Klein, Bob Hauser, Deacon Charles Bernhard

Guests: Sue Stanton, Nancy Heideman

Notes By: Matt Thatcher

1. **Call to Order:** Reno Berg called the meeting to order at 7:00pm.
2. **Opening Prayer:** Lois Lehmkuhl led the group in prayer.
3. **Approval of Minutes:** January 2019 Pastoral Council minutes were approved with no changes (reminder, there was no meeting in February).
4. **Visioning Update:** No visioning update. Will begin following schedule in April 2019.
5. **Strategic Planning Recap:** Reviewed outcomes of the 2019 Strategic Planning Session. Initiatives for Pastoral Council are: 1. Finalize the plan and timeline for addressing facilities needs, including columbarium, remodeling of worship space, and security protocols, 2. Develop a pastoral transition plan. Sub-committees were formed for each of these with the following initially volunteering to take part on the subcommittees: Facilities (Reno, Nancy, Mirna, Bill), Pastoral Transition (Lois, Kate, Sarah Mansell). Pastoral Council will plan to review and approve the Strategic Plan at the April meeting after all other committees have had an opportunity to review.
6. **Elections Update:** Currently, there are 7 nominations for School Board, 3 for Faith Formation, 4 for Pastoral Council. Having a table to gather nominations after masses seemed helpful. In the future, having a parish directory at the table would be helpful along with a list of current committee memberships.
7. **Annual Budget:** Reviewed proposed budget and discussed investment income and how the TAXA is applied differently to investments made with the foundation at the diocese versus those investments made elsewhere. Pastoral Council will complete a final review/approval of the budget at the April meeting.
8. **Columbarium Committee:** Sue Stanton and Nancy Heideman presented the final report of the Columbarium Committee. No single company was clearly superior to the others. Recommendation is for an indoor columbarium which allows it to be considered as part of the building so that it can be relocated in the future if needed. This contrasts with the rules for an outdoor columbarium which would have special requirements for perpetual care much more like the requirements for a cemetery. Even with an indoor columbarium, the space is a sacred space needing respect much like a cemetery and the parish will need to consider where to place it, how to raise funds for it and how to construct it in a way so that it could be expanded it in the future. There was discussion around security needs for a columbarium space, an issue that will be at the intersection of both of the Pastoral Council initiatives.
9. **Archdiocesan Priests Council Meeting Minutes:** Statistics were shared by Father Secora around the numbers of priests & parishes, ages of priests, projections for ordinations, the vision for parishes and the Vision for Healthy Happy Holy Priests (priest wellness).
10. **Site Security:** Proposals have been obtained from 3 companies with a plan on the way from a fourth company. These plans will be reviewed at the upcoming Facilities meeting and at the April Pastoral Council meeting. The parish intends to coordinate with and follow up on the plans being developed by the school which must be in place by June 30, 2019 (initial requirements are for procedures; the parish intends to address physical facility changes, too). Proposals will address options for both the school and the church. Sarah Swanson shared a Facilities Expansion Planning Subcommittee (FEP) report from Dec 3, 2017, detailing recommendations on priorities and timing for facilities projects needed at St Cecilia Parish. Matt T will scan that document into a PDF and share it with the Pastoral Council (complete).

- 11. Facilities:** There was brief discussion of the current needs for facilities work including work to improve the roof, heating and air conditioning, and pews.
- 12. Committee and Board Reports (provided in packet):**
- A. Business Office- Bill Klein reported that there have been two recent charitable gifts of approximately \$10k each. There was brief discussion about trying to target stewardship at getting more of the younger parishioners involved and of making sure to distribute time and talent forms at the annual parent meetings for the start of each new school year.
 - B. Catholic School Board- Mike Dolan reported all teachers have expressed plans to return for next year (but that one position is being eliminated). Tuition structure has changed to a \$3000 flat rate for catholic students, \$6300 for non-catholic and \$2300 for qualified staff. Marketing push is needed to grow enrollment with lower tuition rate. Approximately half of preschoolers are transitioning to the school. The school Library location is moving back to the original location within the school building.
 - C. Faith Formation- Registration fees are being reviewed; small increases are planned along with an early-bird signup option. Interviews are underway for the replacement for Anna.
 - D. Finance- It was reported that income from Roundup program is now up to about \$200/month.
 - E. Liturgy- Nancy Jenson and Bob Hauser shared that their next meeting is scheduled for 3/27.
 - F. Parish Life- Kate Hartzler reported on the welcoming committee reaching out to new members at the fish dinners, planning for a grill out and making follow-up calls to new parishioners.
 - G. Social Justice- Sarah Swanson and Jarrett reported that the committee is looking to add members through a mentor program. Sarah requested that scheduling of meeting space (to improve ability to see available spaces within the church) be added to a future agenda.
 - H. Stewardship- Mary Staniger and Bill Klein stated that the Stewardship drive is off to a good start. Time and talent responses are coming in. So far, they have obtained approximately \$13k in commitments for increases and up to 2x that amount is expected soon. A reminder was given of the movie featuring Pope Francis scheduled for this Saturday at 9:00am.
- 13. Other Business/Additional Comments:** A request was made for all members to reach out to help with finding nominations for elections. Nominations are due by 4pm on April 8th.
- 14. Once Around:** None this month.
- 15. Closing Prayer:** Lois led the group in a closing prayer.
- 16. Adjourn:** Reno adjourned the meeting at 8:52pm.

Next Pastoral Council Meeting: Tuesday, April 23, 2019 at 7pm

Prayer Leader: Mark Moore

Visioning Update: Stewardship