

**St. Cecilia School Board Meeting Minutes**  
**Tuesday, June 1, 2021**  
**Online Group Meeting via “Zoom”**

**Members present:** Mike Cowan, Barbara Read, Pablo Raúl Stinga, Carol Bond, newly elected members, Alicia Sloan, Jordan Poss and Kristen Stevermer

Administrator Present: Sara Rooney Ex

Officio: Father Don Czaplá

Absent: Colin Murphy and Ayinde Popo

**Opening:** Meeting was called to order at 7:00 PM.

**Prayer:** Led by Sara Rooney.

Introduction of new board members and existing members.

**Agenda Changes and Public Commentary:** No changes.

**Approval of Previous Minutes:** Carol Bond moved to approve the May 2021 minutes. Second by Pablo Raul Stinga. Minutes approved unanimously.

**Unfinished Business:** None.

**New Business:**

- a. New Hire: Kaitlin Austin was offered the position of teaching 5<sup>th</sup> grade. Barbara Read motioned to approve the contract. Carol Bond second.
- b. Thank you to outgoing board members, Mike Cowan, Colin Murphy and Ayinde Popo.

**Visioning and Catechetical/Faith Formation Planning:**

- a. Summer Flyer: 6:30pm masses will be offered on Wednesdays throughout the summer. This will be promoted to all school and parish families.

**Administrative Issues:**

- a. Principal's Report.
  - a. Strategic Planning Update: The board was given and updated Strategic Planning Goals document to review. Goals were outlined in the following categories: Mission and Catholic Identity, Governance and Leadership, Academic Excellence, Operational Vitality and Comprehensive enrollment and marketing,
  - b. EANS Funds. Funds will be directed from the state to the third party provider. Reimbursements are anticipated to begin the first week of July. Paperwork is still being completed.

**Committee Reports:**

- Marketing- SWOT analysis continues.
- FSA – Finishing up with end of year events. Social at the Miracle Park is planned for tomorrow. Gifts for retiring teachers were given. Elections are still not finalized.

- Finance – No report.
- Faith Formation – Fees will be increased based on the proposal updated April 2019. However all registration fees will be at the “early bird” rate regardless of timing of application. Discussion about length of terms for newly elected members and officers. Decided to defer to Fr. Don for plan, but suggested having the members with the most votes take the longer terms of 3 years while the elected with least votes take shorter terms. The end goal being to have two new members elected each year. Fr. Don clarified that they decided to offer the top vote getter to get the one year term with an automatic re-election for 3 years after that.
- Pastoral council – Mike Cowan was unable to attend. Fr. Don added that they approved the budget. They are moving forward on the audio system. Fr. Benjamin is not returning to cover St. Peter and Paul. They will be covered by Webster City parish. The completed HVAC study was just received today. The next step will be to evaluate the ceiling of the worship space. This weekend was the first weekend where masks were not required.
- Facilities – New chillers haven’t been tested well due to the cooler weather.
- Election, Constitution & Bylaws – No report. Gratitude to those who ran for the school board.

Nominations for executive board members:

Chairperson: Mike Cowan nominated Barbara Read. Carol Bond seconded. Barbara Read accepted.

Vice Chair: Pablo Raul Stinga nominated Carol Bond. Mike Cowan seconded. Carol Bond accepted.

Secretary: No nominations. This position will be decided at the next meeting.

**Meeting was adjourned at 7:38 pm:** Barbara Read motioned to adjourn. Second by Carol Bond. Motion passed unanimously.

Next meeting will be August 3, 2021 at PM. It is anticipated this will be in person.

Submitted by Barbara Read