

**St. Cecilia Parish
Facilities Committee
Meeting Minutes**

Date: November 13, 2019

Time: 7:00 PM

Location: Parish Office

Attendees: Ayinde Popo, Bill Klein, Jeremy Hess, Steve Heideman, Jeff Witt

Agenda Items:

1. Opening Prayer
2. Old Business
 - a. **Solar Power** – The City of Ames has sent out contracts for signature by those customers who want to participate in the solar project. Jeff will review the contract and advise Bill on signing. Funds will need to be committed by spring most likely. Bill indicated we had received about \$3000 in donations.
 - b. **Parish Security** – The system is totally functional and working well. Bill advised that we will add a camera to cover the western portion of the link hallway. Bill advised that future camera additions will cover the Narthex, Sanctuary entrance and the north parking lot.
 - c. **Phone System** – The system was installed today and is fully functional. Training is scheduled for Thursday Nov. 14th.
 - d. **Ed Center Chiller** – We have not yet received budgetary pricing on a replacement chiller. Jeff will contact Converse again.
3. New Business
 - a. **FY21 Projects** – the final project list is attached.
 - b. **Church Air Compressor** – The air compressor has failed which impacts the operation of the church air handler. Johnson Controls has provided a temporary compressor to get us by for now. We have received a price of \$16,145 from Johnson Controls to replace the compressor and air dryer and to add some automatic drain valves. We feel this price is excessive and Jeff is looking at alternatives.
4. Facilities Update

- a. Bill reported that the upgrade to the parish accounting system is completed. The new system is cloud-based and seems to be working well.
 - b. Jeremy reported that we had to replace the pressure relief valve on the social hall dishwasher
 - c. There is a dishwasher in the Oscar Romero room that is never used. Bill is planning to remove in and offering it for sale as part of the parish market this fall. The committee supports removal of the dishwasher.
5. Next meeting – The next meeting is scheduled for December 11, 2019 in the Parish office.