

**St. Cecilia Parish
Facilities Committee
Meeting Minutes**

Date: Sept 10, 2019

Time: 7:00 PM

Location: Parish Office

Attendees: Steve Heideman, Ayinde Popo, Bill Klein, Jeremy Hess, Brian Wildeboer, Jeff Witt

Agenda Items:

1. Opening Prayer
2. Old Business
 - a. **Solar Power** – Jeff met with the Finance Committee and Pastoral Council in August to update them on the City of Ames project. Pastoral Council has already approve participation with the purchase of 68 power packs. Information on the project and how parishioners could participate was available at the recent Ministry Fair and as a bulletin insert. We are unsure at this time when the City of Ames will approach the parish about officially committing to the project. Construction of the project will start in the spring of 2020.
 - b. **Parish Security** – Installation is completed and they are working through some final setup details. Cards or fobs are being issued to the staff. Bill Klein is putting together policy documents and other forms and documents to properly manage the system. We expect to go live with the access control system on October 1st.
 - c. **Gala Fund-A-Need** – The mural installation is complete. All painting is done. The water fountain installation will be completed in the next few days and the projects will be completed.
 - d. **Ed Center Boiler Stack** – Installation of the new stack breaching is completed. The installation satisfied the boiler inspector, so there is no need to drain and open the boiler for inspection. This project is completed.
 - e. **Phone System** – All preparation work is completed. The system should be installed and operational in the next few weeks.
 - f. **Playground Communications** – No progress, still using walkie-talkies for now.

- g. **Ed Center Chiller** – We have not yet received budgetary pricing on a replacement chiller. Jeff will reach out to Converse to get this going.
- h. **Stonebrooke Townhouse** – Parishioners have donated most of the additional funds needed to cover the difference between the final sale price and the donated amount. The parish will close on the townhouse on September 16th. There are no major issues to deal with, though there will likely need to be some painting and cleanup work needed before Father Jim moves in. There will be similar work needed at the existing rectory prior to a new priest moving in this summer.

3. New Business

- a. None identified

4. Facilities Update

- a. Fall classes have started and the school year has gotten off to a good start.

5. Church Remodeling Project – Mark Hanson is meeting with Pastoral Council later this month to update them on the project and to identify major maintenance items that may need to be done prior to a remodeling project. Jeff is providing documents to Mark that were prepared a few years ago.

6. Next meeting – The next meeting is scheduled for October 9, 2019 in the Parish office.