

**St. Cecilia Parish  
Facilities Committee  
Meeting Minutes**

Date: June 9, 2020

Time: 7:00 PM

Location: St. Louis Room

Attendees: Jeremy Hess, Brian Wildeboer, Steve Heideman, Bill Klein, Father Don & Jeff Witt

Agenda Items:

1. Opening Prayer
2. Old Business
  - a. **Ed Center Boiler Room Doors** – Jeremy has released Walsh Door to complete this work. We expect installation to occur in the next few weeks
  - b. **Columbarium** – Father Don reported this project was delayed due to an extended illness with the architect. Another architect has been assigned to the project; work will begin soon.
  - c. **Additional Exterior Lighting** – Jeremy is still trying to get Jaspering onsite to complete this project.
  - d. **Update on Narthex Roof** – Jeremy reported he is still getting the run-around a bit on resolving some issues with the shingles on the Narthex roof. This roof was warrantied for 50 years. He and Rich Earles from the Archdiocese are pushing to get a resolution.
  - e. **Miscellaneous Concrete Repairs** – Jeremy will be working with contractors to get pricing on a smaller scope of work, most likely only the flat work.
  - f. **South Parking Lot Repairs** – Jeremy got another price from Mid-West Sealcoating of Iowa for \$6,800 for repairs and sealcoating the south lot. The contractor has been authorized to proceed. Work is scheduled for the week of June 21<sup>st</sup>.

- g. **Ed Center Tuckpointing Needs** – There are several locations that need attention. Dave Wirth looked at this and recommended that we contact a masonry restoration company. Jeremy contacted E&H Restoration; the company that did the Narthex entrance repairs. They will be submitting a proposal.
- h. **Church Sound System** – Father Don reported that they have received proposals from companies and staff are reviewing to select the desired solution. Depending on system requirements, we may need to put speakers in the ceiling, which likely will need to be part of the church remodeling project.
- i. **Christian Petersen Sculpture Repairs** – Father Don has talked with Lynette Pohlman, Director of Museums at Iowa State. She gave him a contact for someone to look at the sculptures. They will stop by sometime this fall to take a look with repairs likely to be done sometime next year. Father Don mentioned to the restoration firm that we were considering constructing a pergola structure to protect the sculpture from the elements. They agreed this is a good idea, but suggested the structure have adequate height or be designed in a way to maximize the natural light on the sculpture which will enhance its appearance. Jeremy had E&H Restoration look at the masonry repairs and they will be providing a proposal for the masonry work. The statues will need to be removed for the masonry repairs. All this work associated with the Christian Petersen Sculpture will need to be coordinated.

### 3. New Business

- a. **ADA Operators** – We have received pricing to install door actuators on the Narthex restroom and southwest (choir area) church doors. The total cost is just over \$10,000. This project was requested by Pastoral Council. The contractor has been released to proceed. Work will occur once materials are received.
- b. **Church Air Handling Unit Study** – The committee discussed the best method to proceed with replacing this air handler. The committee recommends the new air handler use chilled water as the cooling source. We also recommend replacing the existing underground ductwork with new overhead ductwork that is concealed above the ceiling. After some discussion, the committee feels that this project needs to be part of a church remodeling project done in the near term. Combining the air handler replacement with other planned work will reduce costs and minimize disruptions to activities in the church. Jeff will draft a formal

recommendation for review by the Facilities Committee. Our goal is to have our formal recommendations to the Finance and Pastoral Councils for consideration at their August meetings.

#### 4. Facilities Update

- a. Jeff & Jeremy reported that the new chiller is running well. We have made some adjustments to the chiller setup and the air handler controls. Systems are running well.
- b. Jeremy reported that work has started on stripping and waxing floors in the multi-purpose room. Staff has also started cleaning carpets. Work will continue for the summer. The link hallway floors will be done the week of July 4<sup>th</sup> which will require suspending adoration for that week.
- c. Jeremy reported that the main entrance doors at the school are hanging up and not latching properly. He has made some adjustments but it is likely that these doors will need major repairs or replacement next summer. It is too late to get this work done this summer due to lead times on doors, etc.
- d. The rain gutters on the Education Center are leaking at the joints which is contributing to the masonry damage. Central States was onsite today to seal these joints. While they were onsite, they took a look at the school roof. The roof is in excellent condition and we can likely expect at least 10 years of life before we need to consider replacement. We will make this adjustment in our major repair/replacement planning.

#### 5. Next meeting – Wednesday July 14, 2021