

**St. Cecilia Parish  
Facilities Committee  
Meeting Minutes**

Date: May 11, 2016

Time: 7:00 PM

Location: St Francis Library

Attendees: Jeff Witt, Al Joensen

Agenda Items:

1. Opening Prayer
2. Old Business
  - a. Power Factor Correction – Jeff Jorgensen still needs to come back and balance loads, but needs to wait until we are in the cooling season. He also need to complete the paperwork and billing so we can request the rebate from the City of Ames. Al shared how we are continuing to pay for peak loads that happened last summer.
  - b. Narthex EIFS Repairs – Work is scheduled for late June
  - c. Social Hall Partition Wall – Wall panels have been ordered, but have a 10 week lead time. Will be installed when received
  - d. Mechanical Comfort PM Agreement – Jeff had sent out draft specifications. Discussed some recommended edits to the draft. Jeff is working on updating the equipment list and will finalize the specs. Plan to send to Comfort Systems, Neighbors, Converse and Proctor
  - e. Time Capsule – Jeff will follow up with Jason about leveling and stabilizing the time capsule.
3. New Business
  - a. No new business
4. Facilities Update – Char provided the following update via email
  - a. A tree in the north lot was damaged in wind. Weiss will remove as it is too damaged to save.
  - b. Our weed control person is not responding, so Jeremy is going to do it around the bushes (south lot line) etc.

- c. Lawn mowing efforts – Because the grass is growing faster than it can get mowed, we have ‘grass rows’ accumulating. Any suggestions to make it look better are always welcomed. Jeremy is ready to step in and assist during this rainy season.
- d. Father’s lawn at rectory in back is pretty bare. I asked a company to go out and reseed it, and while they have promised to take care of it, they have not been there yet.
- e. Bushes in front of the rectory need to go, either now or in the fall. Open for ideas.
- f. We are going to schedule Mr. Baldus to come and paint the St. Louis room at least this summer. Any other places you would like touched up?
- g. Terrazzo floor in link hallway – Jeremy has contacted a company in DSM to come see how they can repair the joint problem.
- h. Islands in south lot – Considering filling the island area with mulch to eliminate mowing and reseeding.
- i. General Mulching – 4-H kids will be here end of June to spread mulch around poles, trees, etc. to eliminate close mowing. Jeremy will order the mulch for them to put down.

5. Next meeting – June 8, 2016 at 7 pm in the Oscar Romero Room