

**St. Cecilia Parish
Facilities Committee
Meeting Minutes**

Date: April 8, 2020

Time: 7:00 PM

Location: WebEx Meetign

Attendees: Jeremy Hess, Steve Heideman, Bill Klein, Brian Wildeboer, Ayinde Popo & Jeff Witt

Agenda Items:

1. Opening Prayer
2. Old Business
 - a. **Solar Power** – No progress, considering what to do with this given the current pandemic situation
 - b. **Columbarium** – No progress, give the current pandemic, we do not expect anything new till early 2021
 - c. **Ed Center Chiller** – We have not yet received budgetary pricing on a replacement chiller. Jeff continues to press Converse to get us this information.
 - d. **Father Jim's Retirement** – The committee is busy with planning the events. Next committee meeting is late April. Event is still on the schedule for now.
 - e. **Siemens Software Upgrade** - his project has been put on hold pending further discussions on the best long term approach for building controls.
 - f. **HVAC Controls Options** - Woodman Controls provided a proposal for replacing the control system for the Ed Center at a cost of \$59,600. Upon review of the proposal, it is not 100% accurate. After some discussion, the committee decided that it would be best to contact both Siemens and Woodman to get pricing for a new control system that could then be expanded to include the church when the remodeling project is completed. Jeff & Jeremy will follow up on this and ensure we have an apples to apples comparison of costs for each system. Then the committee can make recommendations on how to proceed.
3. New Business - none to report

4. Facilities Update

- a. Jeremy & Bill shared they are working on maintenance items while the facilities are closed. The school has been fully disinfected. Jeremy has completed floor work in the social hall. He is working on pew repairs and other maintenance items.

5. Church Remodeling

- a. Pastoral Council is preparing to send a letter to all parishioners about the church remodeling project. A draft of this letter is included with these meeting minutes. We expect this may be delayed due to the current pandemic situation.

6. Next meeting – The next meeting is scheduled for May 13, 2020 in the Parish office.