

**St. Cecilia Parish  
Facilities Committee  
Meeting Minutes**

Date: March 11, 2020

Time: 7:00 PM

Location: Parish Office

Attendees: Jeremy Hess, Steve Heideman, Bill Klein, Brian Wildeboer, Ayinde Popo & Jeff Witt

Agenda Items:

1. Opening Prayer
2. Old Business
  - a. **Solar Power** – Contributions are pretty flat. Bill may put another insert in the bulletin. The City of Ames is still planning to break ground this spring.
  - b. **Columbarium** – The committee met last week. Sue Stanton has a friend who is an architect and has agreed to develop some sketches to help people visualize what the Columbarium could look like. Jeff provided Sue some blueprints for the architect to work with.
  - c. **Ed Center Chiller** – We have not yet received budgetary pricing on a replacement chiller. Jeff continues to press Converse to get us this information.
  - d. **Church Air Compressor** – Jeremy bolted some angle down to restrict movement of the compressor. This project is completed.
  - e. **Father Jim's Retirement** – The committee is busy with planning the events.
  - f. **HVAC Controls Options** - Woodman Controls will be onsite on March 17<sup>th</sup> to take a look at our installation. The purpose is to give us an idea on possibilities for centralizing our building controls into a single control system.
3. New Business
  - a. **Siemens Software Upgrade** - The Siemens software used for the Ed Center building controls is obsolete. We were budgeted to upgrade the software in two phases this fiscal year and next. We met with the Siemens rep this week to talk through the upgrade. Randy Dalhoff was present to understand the server requirements as a new server will be

needed. We are proceeding with the upgrade, which will likely occur in April. Phase 2, which is the upgraded graphics, will happen next fiscal year.

- b. **Knights Statue Lighting** - The Knights have asked to install lighting to highlight the statue they provided at the entrance to the church. This is proceeding.
- c. **Burke Chapel Restroom Access** - Cyndi Volcko contacted Bill about the possibility of installing another set of double doors in the link hallway that would allow those participating in Eucharistic Adoration more direct access to a restroom. The committee discussed the topic. While likely feasible, it would require some building code analysis to ensure we do not create the need for additional emergency exits. It is likely the Adoration Chapel may be part of a church remodeling project, so the committee recommends sitting tight for now.

#### 4. Facilities Update

- a. Jeremy shared that the leaking heater in the Social Hall dishwasher has been replaced. This work is completed.
- b. Walsh will be coming soon to install additional security cameras in the Burke Chapel, Link Hallway and outside at the south entrance to the Link Hallway.

#### 5. Church Remodeling

- a. Pastoral Council is preparing to send a letter to all parishioners about the church remodeling project. A draft of this letter is included with these meeting minutes.

- 6. Next meeting – The next meeting is scheduled for April 8, 2020 in the Parish office.