

**St. Cecilia Parish
Facilities Committee
Meeting Minutes**

Date: February 13, 2019

Time: 7:00 PM

Location: Parish Office

Attendees: Jeff Witt, Jeremy Hess, Bill Klein, Sara Rooney

Visitors: Doug Meyer – Communications Innovators

Agenda Items:

1. Opening Prayer
2. Doug Meyer with Communications Innovators presented a budgetary proposal for the installation of access control at the Parish. Committee members were able to get their questions answered. Communications Innovators has equipment installed at Roland Story.
3. Old Business
 - a. **Solar Power** – No updates this month
 - b. **Columbarium** – No updates this month
 - c. **Rectory Roof** – Rich Earls the insurance representative with the Archdiocese, will visit once weather allows
 - d. **Parish Security** – Bill has shared the topic of parish security with the Finance Commission and Pastoral Council. They are aware of the needs and are prepared for recommendations from the Facilities Committee. We now have three proposals. Jeff will prepare a comparative summary of the proposals for review by the committee. Once we determine a final scope of work, we can start the process to finalize costs and make our recommendations. Staff desire to have this work completed this summer, prior to the start of school in the fall. That gives us adequate time, but we will need to keep this moving. Jeremy is going to contact the vendors and get references. He will contact the references to get their opinions on the equipment and support provided.

4. New Business

- a. **Concrete Repairs at Ed Center** – work has been scheduled to begin after school is out.
- b. **Gala Fund-A-Need** – Funds from the Fund-A-Need program will be used to paint a mural in the Multi-Purpose Room, paint other areas of the Ed Center and to install a couple of water fountains. Work will be done this summer.

5. Facilities Update

- a. **Sanctuary Roof** – A roof leak showed up. Central States was onsite, the cause was an ice dam. Work is completed.
- b. **Ed Center Boilers** – We had a problem with one boiler and a failed component. McGinnis made repairs and we are good to go. They noted significant corrosion on the north boiler stack. This will need to be repaired this summer.
- c. **Ed Center Water Heater** – The water heater for the Ed Center is having some issues. This is causing problems with the booster heater in the kitchen dishwasher because of the low inlet water temperature. Cyclone Contracting will be onsite next week to make repairs.

6. Church Remodel Project

- a. No report

7. Next meeting – The next meeting is scheduled for March 13, 2019 in the Parish office.