

# **St. Cecilia Catholic School Board Meeting Minutes**

Tuesday, September 2, 2014

St. Louis Room - 7:00 p.m.

**Members present:** Father Secora, Steve Hustedt (President), Jason Mortimer (Vice President), Tricia Lenz (Secretary), Jason O'Brien, Stacy Ryan, Susan McNicholl

**Administrator present:** Mr. Rowlands

**Others present:** Rita Hayes (Faith Formation liaison), Tiffany Walker (FSA President), Tom Primmer (Religious Education), and Diana Thatcher (Marketing Committee Head)

- The meeting was called to order at 7:00 by Steve Hustedt.

## **Program Sharing**

- Tom Primmer shared the "Be My Disciples" religious program materials for the school and Parish. Parish and school books teach the same curriculum, but the school books are more in depth since they have religion everyday. By 2020 all schools and churches have the same curriculum. The school also does the "Family Life" curriculum for 5 weeks each year.

## **Prayer, Faith Sharing, and Leader Gram**

- Jason Mortimer led the group in prayer and reviewed the September Leader Gram.

## **Approval of Previous Minutes**

- Minutes from the August 5, 2014 meeting were approved by consensus.

## **Unfinished Business**

- None

## **New Business**

- The motion to accept the following people to be appointed to the Comprehensive School Improvement Committee (SIAC) for the 2014-2015 school year pending their acceptance by Susan McNicholl and 2nd by Jason O'Brien. Motion was unanimously passed.

Mr. Ervin Rowlands - Chair  
Steve Husted - 2015  
Diane Hustedt - 2015  
Jason Mortimer - 2015  
Jennifer Mortimer - 2015  
Jason Chrystal - 2016  
Lora Leigh Chrystal - 2016  
Jen Gabrielson - 2016  
Scott Gabrielson - 2016

Kelly Grandgenett - 2016  
Ryan Grandgenett - 2016  
Mary Ater - 2016  
Lisa Teske - 2015  
Robin Fletcher - 2016  
Stacy Anderson - 2016  
Lois Vidimos

## **Visioning and Catechetical/Faith Formation Planning**

- Susan McNicholl gave a presentation on the direction that the marketing committee will be moving in the future. This will help the board coordinate our efforts with what the marketing committee is working towards. Susan discussed

the steps taken in the last year to determine their key market and ways to reach them.

### **Principal's Report**

- The Department of Education will conduct a 3rd Site visit on September 25th and 26th.
- The officials will want to meet with some or all of the Board members at 3:30pm on September 25th.
- Enrollment for the 2014-2105 year is at 172 students which hits last years budget.
- One additional student has registered and is moving to Ames in October or November.
- Preschool enrollment for 2014-2015 year is at 33.
- Please get notes pertaining to committee reports to Erv before the meetings so everyone can read them ahead of time to make the meetings go faster.

### **Committee Reports**

Faith Formation - Stacy Ryan reported they made plans for Family Fun Night and Father made a presentation Catechist of the Good Shepherd.

Pastoral Council - Susan McNicholl reported that they want thoughts from all the committees on "Forming Intentional Disciples" from last year to share at the CCC meeting on October 23rd.

- Elections, Constitution, By-Laws - Father reported that their will be changes in the constitution to bring it into conformity with common law that he will no longer vote but has veto power.
- Finance - Jason Mortimer reported that the tuition assistance fund is very low, they approved some disbursements to families. They are working on a name for the new endowment fund. They plan on winterizing the Christian Petersen sculpture.
- Budget - No report given.
- Facilities - Report given by Jason O'Brien. The parking lot lights will be replaced. A wall is separating on an interior wall in a classroom but is not structural.
- FSA - Tiffany reported that the Ice Cream Social was a success. The fundraiser goes through September 10th, so keep selling items. Trunk or Treat is coming up in October.
- STO - No report given.
- Marketing - Susan McNicholl asked for article ideas for "The Sun"
- SIAC - No report given.

### **Closing**

The meeting was adjourned at 8:51. *Submitted by Tricia Lenz*