

## St. Cecilia Catholic School Board Meeting Minutes

Tuesday, May 6, 2014

St. Louis Room - 7:00 p.m.

Members present: Father Secora, Jason Mortimer (Acting Chair), Tricia Lenz (Acting Secretary), Jason O'Brien Administrator present: Mr. Rowlands additional attendees present: Rita Hayes (Faith Formation liaison) and Tiffany Walker (FSA President)

7:02 CALL TO ORDER

OPENING

7:03 Prayer, Faith Sharing, and LeaderGram (led by Tricia Lenz)

7:11 Agenda Change: Move book sharing to next month for larger participation. 7:12 April 1, 2014 Minutes approved by consensus.

7:13 The motion to accept the Principal Contract was made by Father and seconded by Tricia Lenz. The motion was voted on and passed unanimously.

7:14 The motion to accept the review of the Archdiocese Board Policies 1000-3000 was made by Tricia Lenz and seconded by Jason O'Brien. The motion was voted on and passed unanimously.

7:16 The motion to accept the contract for Luisa Wendt for the vocal music teacher for 2014-2015 was made by Father and seconded by Jason O'Brien. The motion was voted on and passed unanimously.

7:19 Associate resignation. Rita Hammers submitted a letter of resignation for the 2014-2015 school year. Teacher resignation. Linda Jaegers submitted a letter of resignation for the 2014-2015 school year. The motion to accept both resignations was made by Jason O'Brien and seconded by Tricia Lenz. The motion was voted on and passed unanimously.

7:22 A motion to allow the principal to accept teacher/staff resignations from June 1 until August 10 each year and have tentative approval of issuing contracts to teachers/staff with final board action in August was made by Father and seconded by Jason O'Brien. The motion was voted on and passed unanimously. Current school openings: Counselor, 5th Grade teacher, 4th Grade associate, and Part time Kindergarten associate.

7:25 Principal's Report

Shared May calendar

SIAC meeting on May 20. They will have a recommendation for the board to approve. Jody Weber, the preschool teacher, will go from a 1.0 to .9 time.

The Department of Education will conduct a 3rd Site visit on September 25 and 26. The officials will want to meet with some or all of the Board members.

Enrollment for 2014-2015 is at 170

Owls Club enrollment for 2014-2015 is similar to the current year.

7:30 Committee Reports

Faith Formation - Jason O'Brien shared the Comprehensive Catechetical Plan.

Pastoral Council - Father reported that they were working on elections and needed more nominees. The church needs an IT person to update the website. They are looking into starting an operational endowment fund.

Elections, Constitution, By-Laws - Tricia reported that elections would be the 3rd weekend of May and who the 3 candidates are.

Finance - Jason Mortimer reminded the board that any expenditures over \$2,000 need to be in the budget.

Budget - No report given.

Facilities - Report given by Jason O'Brien. Saturday, May 10 is Parish Clean Up Day.

FSA - Tiffany reported that it was teacher appreciation week. Field day will be on May 23. May 30 is the Family Picnic and inflatable's. On August 15, a Holy Day, there will be a 4 p.m. mass and fun activities after with the school, religious education, and the parish.

STO - No report given.

Gala - The tentative date for next year is April 28, 2015 per Father. Per Jason O'Brien, raffle sales were almost double last year. The Fund A Need came in about expected. The final numbers should be done in the next couple days.

Technology Planning - The Chrome Books are ordered.

Marketing - They may plan an open house during Catholic Schools week next January.

After one day of VBS will hold a lunch/reception hour.

SIAC - No report given.

8:00 ADJOURNED