

St. Cecilia Catholic School Board Meeting Minutes DRAFT
Tuesday, February 4, 2014
St. Louis Room - 7:00 p.m.

Members present: Father Secora, Steve Hustedt (Acting Chair), Tricia Lenz, Jason Mortimer, Darryl Bennett (Secretary) Administrator present: Mr. Rowlands Additional attendees present: Tiffany Walker (FSA Chair), Rita Hayes (Faith Formation liaison), Diana Thatcher (Gala Co-chair)

7:01 CALL TO ORDER

NOTE: Due to worsening weather conditions, all present agreed to a truncated agenda; these minutes represent this meetings' business.

OPENING

- a. Prayer (Father Secora)

7:03 Long Range Planning

- i. Tuition Planning Discussion – Mr. Rowlands discussed the tuition grid, discussed the options and presented his recommendations for a 5% increase in tuition and fees across the board. • Several members added to discussion about reduced kindergarten fees as a means to attract additional early enrollment, eliminating or simplifying the complex tuition matrix, and also discussed the Owl's program and Pre-school programs and their needs to remain self-supporting.
- ii. Budget Planning – Mr. Rowlands presented his budgets and discussed where changes had been made based on historical data he has been able to gather + accounting for the budget situation for the current year. He recommended retaining all current staffing.

7:49 ADMINISTRATIVE ISSUES

1. Tuition for 2014---15; Jason Mortimer moved to accept Mr. Rowlands tuition increase of 5% ; this motion was seconded by Tricia Lenz. The motion was voted on and approved unanimously.
2. Budget for 2014---15; Jason Mortimer moved to accept the recommended budget as presented from Mr. Rowlands for the 2014-15 school year; Steve Hustedt seconded. The motion was voted on and approved unanimously.
3. Personnel Resignations for 2014-15(Lisa Miller-Zenger and Lori Grogg); Father Secora moved to accept resignations as presented to Mr. Rowlands; Jason Mortimer seconded. The motion was voted on and approved unanimously.
4. Hot Lunch Fees for 2014---15; Darryl Bennett moved to accept the hot lunch fees as presented by Mr. Rowlands for the 2014-15 school year; Jason Mortimer seconded. The motion was voted on and approved unanimously.
5. Owls Club Fees for 2014-15; Jason Mortimer moved to accept the recommended Owl's Club fees as presented from Mr. Rowlands for the 2014-15 school year; Steve Hustedt seconded. The motion was voted on and approved unanimously.
6. Pre-School Fees; Steve Hustedt moved to accept the recommended Pre-school fees as presented from Mr. Rowlands for the 2014-15 school year; Jason Mortimer seconded. The motion was voted on and approved unanimously.
7. Recommended Staffing for 2014---15; Father Secora moved to accept the Staffing recommendations as presented from Mr. Rowlands for the 2014-15 school year; Jason Mortimer seconded. The motion was voted on and approved unanimously.

8:12 Committee Reports –

- Gala – Diana Thatcher presented the history of the 'Fund-a-Need' and asked the Catholic School Board and all other present for some ideas for what might be an appropriate idea to have for this item; it is the final item in the Live Auction at the St. Cecilia Gal (third source income generation event). Ideas focused on what the students might need, what the teacher need most, what Faith Formation would also use and the main ideas centered around: Technology and Learning/reading materials. If any CSB member has additional idea please contact Diana Thatcher soon. •

No other committee reports were given at this meeting.

8: 40 The Catholic School Board meeting minutes from 1/7/14 were approved unanimously by consent. **8:41** Mr. Rowlands passed out an 'Input Questionnaires and Process' form to be filled by each CSB member and returned to Lois by 2/21/14.

8:42 ADJOURN

Next Meeting Tuesday March 4, 2014