

****Draft****

St. Cecilia Catholic School Board

August 5, 2014, in the St. Louis Room

Members Present: Steve Hustedt (President), Jason Mortimer (Vice President), Jason O'Brien, Stacy Ryan, Susan McNicholl (via Skype)

Administrators Present: Ervin Rowlands

Others Present: Char Van Kerckvoorde, Tiffany Walker (F.S.A Chair), Rita Hayes (FFC Rep.)

- The meeting was called to order at 7:02 pm by Steve Hustedt. Steve led the group in prayer and reviewed the August edition of the Leaders' Gram.

Approval of Previous Minutes

- Minutes from the June 3, 2014 meeting were approved by consensus.

Unfinished Business

- None

New Business

- Mr. Rowlands recommended contracts for the 2014-2015 school year be approved for Robin Fletcher as a 5th grade teacher and a contract for Dr. Judy Rudman as a school psychologist. Steve Hustedt motioned to approve and seconded by Jason O'Brien and was passed by unanimous consent.
 - Dr. Rudman will be referred to as a psychologist and not a guidance counselor per state requirements.
- Committee Assignments:
 - Pastoral Council
 - Steve Hustedt
 - Susan McNicholl
 - Faith Formation
 - Stacy Ryan
 - Jason O'Brien
 - Election, Constitution and Bylaws
 - Tricia Lenz
 - Stacy Ryan
 - Facilities and Long Range Planning
 - Jason O'Brien
 - Steve Hustedt
 - Finance and Budget
 - Jason Mortimer
 - Tricia Lenz
 - FSA
 - Jason Mortimer
 - SIAC
 - Steve Hustedt
 - Jason Mortimer
 - Marketing
 - Susan McNicholl
 - Stacy Ryan
 - Committee assignments were motioned to be approved by Jason O'Brien and seconded by Stacy Ryan. Motion was unanimously passed.
- 2014-2015 School Year Reading and Math Goals were presented by Mr. Rowlands.

- Reading: During the 2014-2015 school year, the percentage of 4th grade students scoring in the high range, in Reading Comprehension, compared to their performance as 3rd grade students in the 2013-2014 school year, will increase over the percentage of their performance as 3rd grade students.
- Math: During the 2014-2015 school year, the percentage of 4th grade students scoring in the high range, in Math Summary, compared to their performance as 3rd grade students in the 2013-2014 school year, will increase over the percentage of their performance as 3rd grade students.
 - Steve Hustedt motioned to approve and the motion was seconded by Jason O'Brien. Motion was unanimously passed.

Visioning and Catechetical/Faith Formation Planning

Mark Hanson presented a history of expansion and finances. Mark discussed a history of the expansion that the parish has undergone and the original planning involved with the school expansion to two sections per grade and how the tuition matrix came into existence.

Principals Report

- Meeting agenda deadline is the Friday before the scheduled meeting.
- Professional development with emphasis in reading and Jenni Sillman will offer a monthly faith formation session with the staff.
- Currently looking for SIAC members and families to participate. A total of four more committee members are being sought.
- IRS has made changes that will affect SCRIP. The Archdiocese will issue guidance on the new rules.
- The Archdiocese has made changes to the operation of the CSB and Faith Formation, which will allow Father to have veto power.

Committee Reports

Faith Formation: No report.

Pastoral Council: No report.

Election, Constitution & Bylaws: No report.

Finance and Budget: No report.

Facilities: Jason O'Brien presented the facilities report. Approval was made for \$37,000 for replacement of the north parking lot lights. The HVAC will be replaced in the parish offices for \$15,000. The social hall A/V equipment is on backorder and will be installed within the next couple of weeks. Ed Center concrete repairs are underway on the east side of the building. Statue repairs will be underway this fall.

Family School Association: Tiffany Walker presented the report. Fundraiser this year will be Yankee Candles and Cookie Dough. Different rewards and activities are being considered.

Marketing: Susan McNicholl presented the marketing report. They participated in the 4th of July Parade and Parade and it was a success. They are working on the strategic plan and will present it to the board at a later date.

STO: No Report.

Closing Jason Mortimer moved to adjourn the meeting; seconded by Steve Hustedt. The meeting was adjourned at 8:55 pm. *Submitted by Jason Mortimer.*