

Date: October 19, 2004 Parish Council

Business Office Report Submitted to PARISH COUNCIL

Activities for September:

- Included in this packet is September, 2004 financial report. Our checking account and all D & L savings accounts with the Archdiocese of Dubuque are reconciled. At this time of the year our income and expenses should be 25%. Income above 25% is good. Expenses under 25% are good.
- The purchase of the Pastor's residence was finalized in September and all paperwork forwarded to the Archdiocese to process for tax exemption requirements.
- A two hour joint staff get-together with St. Thomas is scheduled for November 4. A short ice breaker, prayer service, and catered lunch will be held at Lynn Fuhrer Lodge.
- On September 21, 2004, all secretaries at St. Cecilia Church/School attended a seminar in Ames sponsored by the Midlands Chapter of the National Association of Church Business Administration. Joan Jones, Lois Vidimos, and Annette Ahmann attended this all day seminar and thought the seminar was well worth the time to attend especially since church security was a main topic.
- All St Cecilia Church/School custodians will be attending a seminar in Des Moines sponsored by the Midlands Chapter of the National Association of Church Business Administration on October 21. Each custodian will be certified in Church Maintenance and receive a certificate which can be forwarded on to our insurance carrier.

Respectfully submitted,

Arlene Stacy, Business Mgr.

*Parish members may obtain a copy of the financial report tables submitted with this report at the Parish Office.

