

# Parish Life Committee–February 6, 2019

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**Attendees:** Janet Brimeyer, Lisa Barnett, Sue Scoles, Rick Brimeyer

The meeting convened at 7:02 pm with an opening prayer.

**Minutes Approved:** Minutes for January 2<sup>nd</sup> were approved. Minutes will be posted to the website.

**Pastoral Council Update:** Kate was unable to attend the meeting due to weather. Pastoral Council did not meet last month due to weather. No report.

**Update to Parish Life Organizational List:** None

**Old Business:** Reminder that Parish Life Committee will host Coffee and Donuts after both Masses this Sunday. Thanks to Janet, Rick, Lisa (and Ron) Sue (and Dan) for volunteering to serve.

Sue has reserved the St. Louis Room for our 2019 Fall Leadership Social. 2 dates are saved; Wednesday October 16<sup>th</sup> and Wednesday October 23<sup>rd</sup>. The room is reserved from 6:00 – 9:00 p.m.

**New Business:**

## Fall Leadership Social Action Plan

1. Rick/Janet drafted an email for PLC leaders to share with liaison groups on the “how to” and “benefits” of using the Parish Web site to enhance communication within and between groups. After review and discussion each leader will send to their liaison groups. Sue will attach the templates to the minutes. Sue will email the “drafted sample” from Janet/Rick. Modify this to your group.
2. Sue/Rick were unable to talk with leaders of the Stewardship Committee to find out when/if a Time and Talent Survey is being planned for 2019 due to cancellation of the Strategic Planning meeting earlier this month. Sue will reach out to Mary Staniger regarding this action plan.
3. Sue has met with Jarrett Wendt to identify timetable for roll-out of g-mail domain list. PLC leaders reviewed the list and identified 7 groups under PL that are not yet signed to this domain list. (Coffee/Donuts, Funeral Lunch, Funeral Prep, Prayer Chain, Special Events, Senior Group and CAYAC). Sue has received information regarding the roll-out and “how to” from Jarrett and will share with PL leaders so that they can communicate with their liaison groups. The goal would be for as many groups as possible to be on the domain list. Sue will email “instruction” for leaders to share with the (7) identified groups.

Resignation from Parish Life Committee: Sue shared that Joleen Dietz has resigned from the committee. Sue passed a note card of appreciation for leaders to sign thanking Joleen for her time spent with the committee. Each member will begin thinking of potential recruitment for new members. Janet will post a note at Coffee and Donuts this weekend that “new members are welcome”.

S.W.O.T. Analysis / Strategic Planning Rick led that group through a SWOT analysis of St. Cecilia Parish that can be shared at the rescheduled Strategic Planning Meeting. It is possible that Parish Life Committee may not have representation that date, thus this gives our group and opportunity to think about things that could impact the success of St. Cecilia Parish. Each member participated and we identified internal and external lists of Strengths, Weakness, Opportunities and Threats. Rick thanks the group for participation.

Next Meeting

***Our next meeting is scheduled for Wednesday, March 6th at 7:00 p.m. in the Parish Office Conference Room.*** Janet will lead this meeting. Rick agreed to complete the minutes. Sue will conference call into the meeting remotely.

***Our April meeting has been changed from April 3<sup>rd</sup> to THURSDAY April 11<sup>th</sup> 7:00-8:00 p.m. in the Parish Office Conference Room.***

Thanks for your flexibility with adjustments to the March and April meetings.

The meeting ended with prayer at 8:07 p.m.

Respectfully submitted,

Sue Scoles