

MINUTES  
ST. CECILIA FINANCE COUNCIL  
October 16, 2018

Present:

Mark Moore, Chair  
Cheryl Carlile, Secretary  
Karen Smidt  
Charles Mersmann  
Sly Upah, Vice Chair

Bill Klein, Bus Mgr.  
Fr Jim Secora, Pastor  
Diana Weber  
Pablo Raúl Stinga, School Board Rep

- 1) Meeting Opened at 7am with Prayer and Gospel Reading – Mark 10: 35-45
- 2) The September meeting minutes were approved as presented with a correction to Pablo's name
- 3) Old Business
  - a) Tuition Assistance Request - 1 additional tuition assistance request was discussed and approved for the amount requested. Still, no further information has been received from the 2 tabled requests from a previous meeting.
  - b) Tuition Assistance Guidelines – A committee is being formed with Charles and Mark from Finance Council, 2 members of the School Board and 1 member from Faith Formation tasked with reviewing and proposing updates to the Tuition Assistance Guidelines and Application Form at the January meetings of all three units with unanimous agreement before any changes are implemented.
- 4) New Business
  - a) Request for Money Guidelines – we discussed the need for standardizing the funds request process for all Parish organizations. Bill will work on developing and implementing a policy.
- 5) Reports
  - a) Financial - Bill presented the September financial reports and noted the Jewel account funds will be transferred into the Savings account.
  - b) Facilities – the committee is putting together a needs list that will be communicated to the council in November or December.
  - c) Catholic School Board - Pablo reported that the board is discussing a new student referral program with possible tuition credit to the referring family.
  - d) No reports from Parish Council, Planned Giving or Faith Formation

Meeting adjourned with a prayer at 8:30pm

Next meeting is Nov 20

Submitted by Cheryl Carlile, Secretary