

MINUTES
ST. CECILIA FINANCE COUNCIL
March 19, 2019

Present:

Mark Moore, Chair

Bill Klein, Bus Mgr.

Father James Secora

Sly Upah

Zeke Mientkiewicz (guest)

Cheryl Carlile, Secretary

Charles Mersmann

Karen Smidt

Diana Webber

Frank Oppold, Planned Giving

- 1) Meeting Opened at 7:03 pm with Prayer
- 2) The February meeting minutes were approved as presented
- 3) New Business –
 - a) Restricted Funds – Bill proposed a cleanup of some of the temporarily restricted funds, asking the members to review prior to the next meeting so that we can agree on the ones to close and move to the general fund. It was explained that these are used to hold funds donated for specific events and organizations through Saint Cecilia's business office and should be cleared out annually if possible.
 - b) Strategic Plan – Sly presented and we discussed the Finance initiatives identified from the Strategic Planning meeting that Father and he attended on March 9. The Council members are to review independently prior to finalizing at our April meeting.
 - c) Zeke Mientkiewicz requested advice on a proposed Faith Formation fundraising issue for which we advised he seek guidance from the Faith Formation Commission.
- 4) Old Business
 - a) Budget 2019-2020 – the 2nd draft was presented, discussed and approved
 - b) Charles and Mark presented the proposed Scholarship Committee Charter (formerly entitled Tuition Assistance Committee Charter) for review. A few adjustments were recommended and will be made prior to presentation to the School Board and Faith Formation for final approval.
- 5) Reports
 - a) Financial – Bill presented February financials and answered questions
 - b) Facilities – Bill reported that the facilities committee has issued the RFP and should have good estimates to present by next month's meeting on a security system for the school and church
 - c) Planned Giving – Frank Oppold reported on a few donations made recently to the Parish.
- 6) Next meeting will be held April 16th, 2019

Meeting adjourned with a prayer at 8:50

Submitted by Cheryl Carlile, Secretary