

MINUTES
ST. CECILIA FINANCE COUNCIL
April 16, 2019

Present:

Mark Moore, Chair

Cheryl Carlile, Secretary

Charles Mersmann, Member

Diana Weber, Member

Jeff Witt, Facilities Committee

Sara Rooney, School Principal

Sly Upah, Vice Chair

Bill Klein, Bus Mgr.

Karen Smidt, Member

Pablo Raúl Stinga, School Board

Jeremy Hess, Custodian

Meeting Opened at 7:00 pm with Prayer

- 1) The March meeting minutes were approved as presented
- 2) Old Business –
 - a) Security System - Jeff Witt and Jeremy Hess presented the RFP results in a document entitled "Access Control Proposal Comparison". After much discussion, the Council approved the Facilities Committee further negotiating details of the total package for the Parish and Education Center with the lowest bid contractor and recommended this approach for further review by Pastoral Council.
 - b) Temporary Restricted Funds – Bill will continue to move forward with the cleanup of these funds by meeting with those in charge of the groups/events for which these funds were raised.
 - c) Strategic Plan – was reviewed and discussed again with a grammar change suggested for item 3 which Mark will pass along to the committee chair for updating.
 - d) Guidelines for Tuition Assistance - Charles presented the updated proposed Scholarship Committee Charter (formerly entitled Tuition Assistance Committee Charter) for review. Diana suggested references to Religious Education be changed to Faith Formation in keeping with the new parish organization terminology. Also, any formal approval of the document is tabled until Father is present for the vote.
 - e) Other - Diana requested information about the Evangelical Catholic Program services paid for over the past two years. Mark will ask Katie to present an update to us at a future meeting.
- 3) Reports –
 - a) Financial – Bill presented March financials and explained that the unfavorable budget vs actual amount is mostly due to the timing of the 2nd half of TAXA payment. He also discussed the status of the facilities wish list items in detail.
 - b) Facilities – in addition to the RFP reporting above, Bill noted he has received complaints about the phone system and has been looking at a potential replacement
 - c) Parish Council – has been given the budget for review

Next meeting to be held May 21, 2019

Meeting adjourned with a prayer at 8:35

Submitted by Cheryl Carlile, Secretary