

St. Cecilia School Board Meeting Minutes
Tuesday, March 5, 2019
St. Louis Room 7:00 PM

Members: Fr. James Secora, Mike Dolan (Chair), Neal Molitor (Vice-Chair), Colin Murphy (Secretary), Mike Cowan, Barb Read, Pablo Raúl Stinga.

Administrator Present: Sara Rooney

Others Present: Mr. Hess (Facilities); Mr. Berg and Mrs. Hartzler (Parish Council)

Opening: Meeting was called to order at 7:02 PM

Prayer: Prayer led by Sarah Rooney.

Agenda Changes: None.

Approval of Previous Minutes: Approved by consensus.

Unfinished Business: None.

Visioning and Catechetical/Faith Formation Planning: Tim Read is working on a design for the Fund-a-Need project. There will be a mural in the multipurpose room to complement other design work in the hallways. Preliminary discussions about adding a mascot.

Mrs. Rooney will be attending a retreat in late March at the St. Benedict Center in Nebraska.

New Business:

- **Staffing Recommendations and Contract Timeline.** Ms. Rooney presented her staffing recommendations for the 2019-20 school year. Colin Murphy moved to approve all contracts as presented not to exceed a total full-time equivalency of 13.8. Barb Read seconded the motion. The motion passed unanimously.
- The academic calendar for next year was also reviewed. It is based on the Ames School District calendar.

Administrative Issues:

- **Emergency Operation Planning.** All schools in the state are required to have an emergency operation plan by June 30, 2019. Three base bids were received for security improvements. A completed security plan will be presented to the school board in June.
- **Hot Lunch Audit.** The February audit went well with some minor corrective actions. Suggestions about serving style and additional a la carte offerings made during audit are being reviewed for implementation.
- **Enrollment.** Pre-K and K enrollment numbers for 2019-20 are not yet final, but they appear promising. Net February enrollment decreased by two. Families representing six students have indicated they will be moving out this summer.
- **Summer Work.** The multipurpose room, hallways and selected classrooms will be painted this summer by Dutchman painting. Two drinking fountains with filling stations will be installed. Concrete work will also be performed.

Committee Reports:

- Marketing: Two interns from Iowa State will help with marketing.
- FSA: Meeting cancelled due to weather.
- Finance: Tuition scholarship requests were approved totaling \$7600.
- Faith Formation: None.
- Pastoral Council: None.
- Facilities: Parish security updates. Rectory roof hail damage. The boiler in the Education Center was repaired; the water heater is scheduled for repairs.
- Election, Constitution & Bylaws: Meeting TBD.

Meeting was adjourned at 8:24PM.

Next meeting will be April 2, 2019 at 7:00PM in the St. Louis Room.

Submitted by Colin Murphy