

**St. Cecilia Parish
Facilities Committee
Meeting Minutes**

Date: June 17, 2015

Time: 7:00 PM

Location: Sun Room

Attendees: Al Joensen, Larry Joel, Jeff Witt

Agenda Items:

1. Opening Prayer
2. Old Business
 - a. Power Factor Correction – Church and Education Center – Al reported that he had finished his analysis and was recommending installation of the power factor correction system we had discussed previously. This still has a 3 year payback on the Church system. Subsequent to the meeting, Al talked with Jeff Jorgensen who will provide a revised quotation.
 - b. Before/After school program – No report
3. New Business
 - a. Pre-school remodel – With the pre-school moving over to the education center, there is a desire to repurpose this space for another meeting room. Larry Joel shared a proposal from Cyclone Contracting for this work which included plumbing work to eliminate the child sized fixtures, sheet rock repairs, electrical work and additional cabinets. The proposal totals \$13,745. The committee was supportive to proceed. Larry had provided the proposal to Char and she is following up with additional estimates. She is also working with the Pastoral Council and Finance Council on funding for the project.
4. Facilities Update
 - a. Are contracted with Servicemaster to strip and wax floors throughout the facility this summer. This work is proceeding on schedule.

- b. We are down to one custodian, Jerry left the week prior to the meeting. They had hired one additional who is starting on June 24th. Are considering hiring a firm to do the education center work, for four hours each evening.
- c. A new bench that was donated to the school has been installed by Jon Weber under a tree north of the Link hallway.

5. Other Issues

- a. Facilities Exploration Committee – no report

6. Next meeting – July 15, 2015 in the Sun Room