

Draft

St. Cecilia Parish--Finance Council Meeting Minutes for Tues. Sept. 16, 2014

In Attendance:

Father Jim Secora	Tom Donner - Finance Council Member
Mark Moore - Chairman	Frank Oppold - Planned Giving
Joel Thilges - Vice Chair	Ric Nelson - Pastoral Council Representative
Diana Weber - Secretary	Tricia Lenz - Catholic School Board Rep.
Johna Clancy - Finance Council Member	Janet Brimeyer - Finance Council Member

Meeting called to order at 7pm.

1. Mark led us in two prayers including the Stewardship prayer.
2. Review the Aug. 19, 2014 minutes and they were approved by Tom and seconded by Diana.

**3. Old Business:**

~~a.~~ a. Operational Endowment Fund - On Wed., Sept. 3rd a work session was held with the following members in attendance representing their respective Councils. Father Secora, Tim Simodynes-Pastoral Council Chair, Todd Clancy- Pastoral Council Vice-Chair, Kathy Wipf-Pastoral Council Secretary, Mark Moore- Finance Council Chair and Joel Thilges, Finance Council Vice- Chair. They discussed several things and recommended a joint work session of the Pastoral Council and Finance Council to be held on Monday, Oct. 6th at 7pm. This meeting is to share results of the new survey and proceed toward reaching Consensus on how to allocate the funds from the Klingseis estate not how they will be utilized. As an outcome of this meeting Joel sent out 3 documents; STC Funding Overview 9-14,

Initial Allocation Survey-May 2014, and Survey Comments May 2014. These three documents were to help members and especially new members of the Finance Council and Parish Council with discussions that have already taken place about the St. Cecilia Parish Klingseis Bequest. These documents are to be reviewed by each Council this month. A new survey also was sent out by Joel and each member of the councils, is to complete it by Oct. 3rd at 11:45pm.

~~On Wed., Sept. 3rd a work session was held between some members of both Councils. They discussed several things and recommended a joint work session of the Pastoral Council and Finance Council to be held on Monday, Oct. 6th at 7pm. This meeting is to share results of the new survey and proceed toward reaching Consensus on how to allocate the funds from the Klingseis estate not how they will be utilized.~~

~~b.~~ Hispanic Ministry - Joel, Fr., Char, and John McCully met to discuss the fund. Joel drew up a plan on how to bring that fund under the umbrella of the church. Once the plan has been approved by the Archdiocese office, it will be brought back to the Finance Council for approval.

~~e.b.~~ Fr. brought it to our attention that Dan Konrady developed a bulletin insert about the Christian Peterson statues. Fr. is reviewing it at this time and it will be inserted into the bulletin as soon as it has been completed.

**4. New Business:**

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- a. Tuition Assistance - Mark presented one family in need of tuition assistance. The request was for \$2,000. Char indicated the balance for the tuition asst. accounts for the school was \$813 with a nice donation to replenish the account. Because Char was not present to give the new balance, the Finance Council agreed to give this family the entire \$2,000 if the account could support the entire amount. Otherwise, give half of the requested amount which we have approved in the past for other families.
- b. Website Upgrade - Char sent the Finance Council a proposal from mROI to upgrade St. Cecilia's website, provide ongoing training as needed, and fix current problems. The costs would be: a one time charge of \$850, a maintenance charge of \$25/month, and hosting fees of less than \$10/month. Joel make a motion to accept this proposal and Johna seconded the motion. The Finance Council voted unanimously to approve this proposal and send it onto the Parish Council for final approval.
- c. Other new business - Diana brought up the subject of gifts to staff members. There was some confusion of writing checks for Bob and how they should be handled. Mark will follow up with Penny from the Archdiocese office for future procedures.
- d. Other new business - Fr.-informed the Council that Mr. Rowlands, Fr., Char, Tom Primmer, and Joanne Dalhoff met to discuss adding some religious education office coverage in next years' budget. For this year, the Religious Educ. office is closed on Fridays but Dori can use part of that day to complete her hours for the week. The program is growing which changes the needs of the office.

## 5. Reports

- a. Financial - Char was on vacation, Joel just reminded the Council about having 5 Sundays in a month vs 4 Sundays in a month when you look at the income line on the financials. Also that this does not happen in the same month from one year to the next.
- b. Facilities - Jaspering has started installing the north parking lot lights. AV in the social hall has been completed. Fr. brought up another repair to be made are the lights on the ledge that face the altar. They are old fixtures and cannot get new bulbs. Facilities will be looking at this repair.
- c. Parish Council - Fr. talked about Rick Brimeyer will be gathering feedback from all committees that read the book "Forming Intentional Disciples". At our next meeting we are to discuss how this book helped us and what we can do with the information.
- d. Planned Giving - Frank said his committee is meeting next Wed. and will bring a report back to the Council next month. Frank asked for some clarification of what his committee should do and how they should raise awareness to parishioners. Give the people that are giving the money some options of how the money can be allocated.
- e. Technology - We approved the request from the IT committee earlier under new business.
- f. Faith Formation - Fr. gave us a brief report. Alpha was starting Wed. night, parent meetings for reconciliation were coming up, Man Up is going well -very good attendance, Catechesis of Good Shepherd, Montessori model, looking to bring to St. Cecilia's.
- g. Catholic School - Tricia reported that the Dept. of Education was coming on Sept. 25 & 26 for a review. Also at the present 172 students are attending school with 1 more moving in to start in Oct. Preschool is held in the AM only with 33 enrolled.

6. Closing Prayer - Hail Mary

Meeting Adjourned at 8:20 pm. Next meeting Tues. Oct. 21, 7 pm.

