

## Finance Council Minutes

St. Cecilia Parish --Finance Council Meeting Minutes for Tues. Oct. 21, 2014

In Attendance:

Father Jim Secora	Char VanKerckvoorde, Bus. Manager
Mark Moore - Chairman	Janet Brimeyer - Finance Council Member
Joel Thilges - Vice Chair	Frank Oppold - Planned Giving
Diana Weber - Secretary	Jason Mortimer - Catholic School Board
Johna Clancy - Finance Council Member	Tom Donner - Finance Council Member

Meeting called to order at 7:02pm.

1. Mark led the group in the prayer of the day.
2. Reviewed the Sept. 16 minutes and they will have a correction made under New Business: Tuition Assistance. Minutes were approved with correction.

### 3. Old Business:

- a. Allocation of Bequeath - Joel reviewed the 10/6/14 joint work session that was held by the Parish Council and Finance Council. Discussion followed about the allocations. More questions were asked about the direction that the Parish Council was heading and then Joel shared with the Finance Council some Parish Council initiatives for Finance. Finance Council members had a lengthy discussion on tithing and decided we needed more direction from the Parish Council on what tithing all includes. Because of these unanswered questions, Finance Council finds it necessary to send the issue back to Parish Council for clarification and direction.
- b. Statues at School - Plan is still the same, cover for winter, uncover in spring, and then decide to rebuild and/or store until other plans get determined.
- c. Gifts to Father and Staff - Mark and Char checked with Penny M. at the archdiocese and the procedure is to either give cash or write the check out to the individual person.
- d. No other old business.

### 4. New Business:

- a. Tuition Assistance - Char shared that she received a thank you note from a previous tuition assistance family. Char presented 3 families in need of assistance and the leftover from last month. Joel made a motion and Johna seconded the motion to approve the suggested amount that was recommended for each family which would support previous procedures. Motion passed.
- b. Hispanic Assistance Account - Joel, Fr. Secora, Deacon John McCully, and Char met to discuss bringing the Account back under the umbrella of the Church. Joel reviewed the terms outlined to do this. Johna made a motion to accept these terms, seconded by Tom, motion passed.
- c. Floor Scrubber Request - A request was brought to the Finance Council to buy a floor scrubber for \$5600. Joel made a motion to approve this purchase, Diana seconded the motion, motion passed.
- d. Other New Business - Mark nor Joel can be present for the scheduled Nov. 18 Finance Council meeting. Date has been changed to Thurs. Nov. 20. Everyone is to let Mark

know if that date will work for them. Char was going to look at the schedule for a meeting room.

**5. Reports:**

- a. Financial - Char - Asked if anyone had any questions. She also passed out the preliminary draft of the audit report that took place last April. She just received this report from Penny Minnihan and the staff has not had a chance to review the findings. Char also gave each of the Finance Council members a copy of the final audit report from the last audit done in 2007.
- b. Facilities - no report
- c. Parish Council - no report
- d. Planned Giving - Frank gave an overview of a program that a friend of his is involved with for planned giving with a city foundation. Also the planned giving committee has been asked to be the program for May 17 C.A.F.E. Program series. The big question is: How do we want to structure a Planned Giving Committee? Do we want a board and who should be on that board?
- e. Technology - Char reported that they are moving ahead on the website and laying the foundation.
- f. Faith Formation - no report
- g. Catholic School - Jason said that the recent site visit went well. They had a discussion to perform a radon test. They decided not to at this time.

**6. Closing prayer - Hail Mary.**

Meeting adjourned at 8:45pm