

Finance Council

St. Cecilia Parish-Finance Council Meeting Minutes for Tues. March 15, 2016

In Attendance:

Mark Moore-Chairman
Joel Thilges -Finance Council Member
Janet Brimeyer-Finance Council Member
Fr. Jim Secora - Pastor

Char VanKerckvoorde-Bus. Manager
Tom Donner-Finance Council Member
Frank Oppold-Planned Giving

Meeting called to order at 7 pm.

1) Opening Prayer

Mark led the group in the Our Father.

2) Review & Approve January Minutes

Minutes from the February 16, 2016 meeting were reviewed and approved.

3) Old Business

a) Budget 2016-2017

The parish is still trying to get school salaries in line with public school salaries and a flat percentage increase in salaries was requested. We still believe we are below the public school salary level and will check with Erv Rowlands to see if he has an update on the public school salary level. The budget will also be impacted by the hiring of a new pastoral associate. This hiring will take place after the start of the next fiscal year.

b) Other Old Business

In an effort to get staff positions with similar responsibilities on a more equitable basis Finance Council approved a one-time bonus for a staff position.

Jeff Henderson from the Archdiocese has assembled materials for estate planning and has selected St. Cecilia Parish as one of two parishes for a pilot program. He will come to discuss the program on April 13 @ 5:30 p.m. He would like to have Finance Council and Planned Giving members at the meeting. Mark will also invite Pastoral Council members.

4) New Business

a) Evangelical Catholic

The Evangelical Catholic program is already under way at St. Thomas. We believe that St. Thomas is in the 3rd year of the 3 year program. Parish leaders feel that their community spirit is better and that revenue has held steady and is starting to increase since the program began. Katie Patrizio was unable to make a presentation about the program to Finance Council tonight but hopes to be at our next meeting. Money has been budgeted for the program in the Faith Formation budget.

b) Other New Business

Fr. received a request for support from St. Thomas (ISU) and St. Stephen (UNI) Student Centers. No current Finance Council members recalled receiving a request from them in the past. The request will be forwarded on to the social justice committee.

5) Reports

- a) Financial** - Char reported on changes in procedures as some her duties have been divided. Staff members are creating deposits and posting to the general ledger. Char is preparing the bank reconciliations. Other staff members are paying the bills. When money is deposited the deposit slips are sent back to individuals that created the deposits for their confirmation. The parish and school have credit cards which are held in the office for better control.

- b) Facilities** – no report

- c) Pastoral Council**- no report

- d) Planned Giving** -Frank would like the finance council to consider creating a new position – development/stewardship director. Discussion was held about what that position might look like and it was decided that we need to do more investigating. Char will check with the Archdiocese/St. Thomas reading similar positions at other parishes.

- e) Technology** – please check out the new website

- f) Faith Formation** – no report

- g) Catholic School** - no report

6) Finance Council closed with a Hail Mary and adjournment @ 8:27 p.m. The next meeting is April 19th.

Submitted by Janet Brimeyer