

FINAL MINUTES
ST. CECILIA FINANCE COUNCIL
March 21, 2017

1) Opening Prayer, Meeting called to order at 7:02 p.m.

Present:

Mark Moore, Finance Council Member	Tom Donner, Finance Council Member
Janet Brimeyer, Finance Council Member	Diana Weber, Finance Council Member
Fr. James Secora, Pastor	Diana Shonrock, CSB member
Char Van Kerckvoorde, Business Manager	Katie Patrizio, Dir. of Faith Formation
Elin Herrman, Faith Form. Commission	Tilda Thompson, Volunteer/Parishioner
Dorothy Sally, Pastoral Council Member	Laura Lascio, Volunteer/Parishioner
Elizabeth Stone, Assistant Dir. of Faith Formation	

The February minutes were approved and will be posted on the website.

2) Church on the Move – we discussed answers to questions from the first five chapters.

3) Old Business

- a) Finance Report – There is more of an increase in giving in the month of March.
- b) Budget – It has been noted that for the last six years around 76% of revenue is in by the end of March. Finance Council will look at the numbers in early April. The Finance Council may need a special meeting to address the budget after we receive March financials.
- c) Other Old Business – Ministry Endowment Policy Review - the term: “Finance Committee” should be replaced with “Finance Council.”

4) New Business

- a) Facilities Budget Request was reviewed.
- b) STO requests were approved.
- c) Employee Leave Policy – After much discussion Finance Council will follow the Archdiocesan policy which concurs with FMLA. Janet, Char, Diana W. and Dorothy Sally will meet to review the current policy.
- d) Faith Formation Coordinator position – Katie P. would like to increase the hours for the FF Coordinator from 30 to 40 hours. There is a need for more hours based on individual meetings being held with parents and catechists through new

programs and sacramental preparation. The Faith Formation staff has seen a great increase in participation in Catechesis of the Good Shepherd. They are also implementing the Evangelical Catholic program. CGS, Evangelical Catholic and sacramental preparation provide entry points for adults for further faith formation. Several parents/volunteers spoke in favor of the CGS program and stressed the need for Finance Council to support a full-time position. Father feels that if we can't make the position full-time for the coming fiscal year we need the position to be full-time in the 2018-2019 fiscal year. Finance Council (with one dissension) approved the increase to a full-time position provided the Director of Faith Formation can keep the fiscal year 2017-2018 budget at the same level as the 2016-2017 budget.

e) Stewardship Program Recommendations – please review for next month.

f) Other New business - none

Reports

a) Financial (Char Van Kerckvoorde) – discussed above

b) Facilities – reviewed report under new business

c) Pastoral Council – no report

d) Planned Giving – no report

e) Technology – no report

f) Faith Formation – no additional report

g) Catholic School – no report

5) Closing Prayer. The meeting adjourned at 9:00 p.m.

6) The next regularly scheduled meeting is April 18, 2017. Pastoral Council and Finance Council will meet in the Social Hall on Tuesday, March 28th at 7:00 p.m. to discuss facilities.

Minutes submitted by Janet Brimeyer, Secretary.