

MINUTES

ST. CECILIA FINANCE COUNCIL

April 18, 2017

- 1) Opening Prayer, Meeting called to order at 7:06 p.m.

Present:

Mark Moore, Finance Council Member	Tom Donner, Finance Council Member
Janet Brimeyer, Finance Council Member	Diana Weber, Finance Council Member
Joel Thilges, Finance Council Member	Fr. James Secora, Pastor
Diana Shonrock, CSB member	

- 2) Church on the Move – we discussed answers to questions from chapters 6-9.
- 3) The March minutes were approved with one correction (under item 4c - revise should be changed to review) and will be posted on the website.
- 4) Old Business
 - a) Budget – Finance Council approved the budget with revisions as proposed by Char per the Finance Reports Packet 2 Memo - Subject: Budget Proforma Revisions 2017-2018 . The school will match the administrative staff raise percentages that the church gives. The TAXA amount in the budget will be reduced as payment for some of the TAXA will come from either the 1st Point Legacy Fund or the Savings account at the Archdiocese of Dubuque.
 - b) Employee’s Handbook Review – Employee handbook revisions dated April 10, 2017 were approved by Finance Council. The handbook will also be revised as follows: Page 11, C-Full-Time Positions - the positions of Family Community Life Coordinator (Vacant) and Development Director (Vacant) will be removed. The committee recommendation dated April 10, 2017 in response to Katie Patrizio’s request of March 15, 2017 was approved as submitted to Finance Council with one correction. The sentence should read as follows “At St. Cecilia Parish & School, if an employee has accrued sick/personal/vacation leave time **then** (instead of than) the employee may use up to six (6) weeks paid accrued sick time or additional time if needed according to a Doctor’s Certification.” The revisions to the handbook and the response to Katie Patrizio’s request of March 15th will be passed on to Pastoral Council.

c) Other Old Business - Stewardship appeal – Due to our budget constraints, Finance Council feels it is prudent to do an in-house, aggressive, stewardship appeal. There was discussion about having Bo Bohner, Director of Campus Ministry and Assistant Professor of Mercy College of Health Sciences, who recently spoke at Man-Up come to speak to the parish on stewardship.

5) New Business

- a) Fr. received a letter from the two campus ministries in the Archdiocese requesting our financial support. Father will give the letter to the Social Justice Committee.
- b) Joel's 2nd - 3 year term is up in June. He cannot continue as a Finance Council member. Janet's 1st - 3 year term is up in June and she has decided not to continue for a 2nd term. Several parishioners were recommended as replacements.
- c) First National Bank representatives will be here at the May 16th meeting to review the Legacy Fund.

6) Reports

- a) Financial – We are making some progress to reduce the deficit.
- b) Facilities – We were emailed the report by Char for review.
- c) Pastoral Council – The March 28th facilities meeting will be discussed next week.
- d) Planned Giving – no report
- e) Technology – no report
- f) Faith Formation – no report
- g) Catholic School – no report

6) Closing Prayer. The meeting adjourned at 8:37 p.m.

7) The next regularly scheduled meeting is May 16, 2017.

Minutes submitted by Janet Brimeyer, Secretary.