

St. Cecilia School Board Meeting Minutes

**Tuesday, February 5, 2019
St. Louis Room 7:00 PM**

Members: Fr. James Secora, Mike Dolan (Chair), Neal Molitor (Vice-Chair), Colin Murphy (Secretary), Mike Cowan, Barb Read, Pablo Raúl Stinga.
Administrator Present: Sara Rooney

Opening: Meeting was called to order at 7:06PM

Prayer: Prayer led by Mike Dolan.

Agenda Changes: None.

Approval of Previous Minutes: Mike Dolan moved to approve the minutes with the correction that the January 2019 meeting ended at 9:21 p.m. rather than 8:21 p.m. Barb Read seconded. The motion to approve the previous minutes as corrected passed unanimously.

Unfinished Business: None.

Visioning and Catechetical/Faith Formation Planning: Catholic Schools Week activities were interrupted by weather. Ribbon cutting rescheduled. Sister Water Project has not been rescheduled. Fund-a-Need will focus on visual improvements to building to enhance Catholicity. Staff visited St. Mary's during a January 21, 2019 in-service to shadow teachers and observe instruction. Ideas to improve experience if pursued next year.

New Business:

- **Budget Adjustment.** The 2019-2020 budget was adjusted for utility expenses by offsets in other items. Parish subsidy will decrease as a result of adjustment.
- **Staff Reduction.** In order to allow for administrative review of staffing needs next year, Colin Murphy moved to authorize a review per Archdiocesan policy #411.22. Mike Dolan seconded. The motion passed unanimously. If staff reduction is necessary, then that recommendation will be made no later than the regular March board meeting.
- **Archdiocesan Policy Review.** Policies 7000-9000 were reviewed.

Administrative Issues:

- **School Calendar.** The Ames CSD had not yet released the calendar for next year.
- **Class Size.** Recommendation for March meeting to consolidate Kindergarten into a single section and a corresponding reduction in FTE for a teaching position.
- **Emergency Planning.** There will be an update on emergency preparedness at the March school board meeting. The plan will be presented to school board at the June meeting.

Committee Reports:

- Marketing: Catholic Schools Week. Kindergarten and preschool roundups
- FSA: None.
- Finance: Working on budget. Funding tuition scholarship fund with Roundup App. Discussion of security cameras as part of emergency preparedness plan.
- Faith Formation: 2019-2020 budget reviewed.
- Pastoral Council: Executive session held to discuss issue.
- Facilities: Discussion of parish security, school pump couplings needing repair, Archdiocesan capital campaign this fall.
- Election, Constitution & Bylaws: No meeting.

Meeting was adjourned at 8:23PM.

Next meeting will be March 5, 2019 at 7:00PM in the St. Louis Room.

Submitted by Colin Murphy