

**St. Cecilia Parish
Facilities Committee
Meeting Minutes**

Date: February 8, 2017

Time: 7:00 PM

Location: Parish Office

Attendees: Char VanKerckvoorde, Stacy Ryan, Mitch Dillavou, Jason O'Brien, Al Joensen, Mark Hanson, Ben Keller, Jeff Witt

Guests: Ric Nelson, Pastoral Council

Agenda Items:

1. Opening Prayer
2. Ric Nelson, Chair of the Pastoral Council came to the meeting. He requested we attend a joint meeting with the Pastoral Council, Finance Commission and Facilities Committee. The meeting will be at 7 pm on March 28th. The purpose of the meeting is to jointly discuss our major facility needs. Several Facilities Committee members plan to attend.
3. Old Business
 - a. **Power factor correction** – Jeff W. talked with Jeff Jorgensen earlier in the day. Jeff J. is going to put together a proposal.
 - b. **Narthex masonry repairs** – Char received an email from Russell indicating they are waiting on a response from their insurance company
 - c. **Water purifiers** – We discussed this again, and do not want to proceed with water softeners for the entire facility. Char is going to contact the dishwasher manufacturer to see if they have some recommendations.
 - d. **North Drive Pavement** – there is a concrete panel that is rocking as cars drive over. This is a City of Ames issue. Work will be completed in the spring
 - e. **Ed Center Restrooms** – Stacy reported that Erv Rowlands is working on forming a committee to review the restrooms and make recommendations on how to proceed.
 - f. **AHU-2 Freezestat** – This has been tripping this winter, sometimes multiple times per day. To date, we have not figured out why.

4. New Business

- a. Jason noted that he had seen some discoloration on the wall below the gutters at the entrance to the Ed Center. This needs to be look at to see if we have a leak allowing water onto the wall.

5. Facilities Update – Char

- a. None

6. Next meeting – April 12, 2017 in the Parish Office