

**St. Cecilia Parish  
Facilities Committee  
Meeting Minutes**

Date: February 8, 2017

Time: 7:00 PM

Location: Parish Office

Attendees: Char VanKerckvoorde, Stacy Ryan, Mitch Dillavou, Jason O'Brien, Jeff Witt

Agenda Items:

1. Opening Prayer
2. Old Business
  - a. **Power factor correction** – Al has provided information to Jeff Jorgensen for sizing and pricing a capacity for the Education Center. We are waiting on a response from Jeff
  - b. **Narthex masonry repairs** – Russell has turned in a claim to their insurance company and the sub-contractor's insurance company. We are waiting on a response. Char is touching base with Russell periodically.
  - c. **Sanctuary Lighting Panel** – Work has been completed. Father Jim is quite pleased with the result.
  - d. **Link Hallway floor repairs** – Contracted work is completed. Jeremy worked on this over break, but the area still does not look very good. Not sure of next steps.
  - e. **Water purifiers** – Larry Joel provided some pricing. Combined pricing including installation is \$15,300 from Kinetico and \$9,598 from Culligan. The Culligan pricing is not clear, so Jeff asked Larry to confirm. There was discussion at the meeting about only doing the church system, or possibly just treating the water to the dishwasher. Jeff is awaiting a response from Larry, before we decide how to proceed.
  - f. **North Drive Pavement** – there is a concrete panel that is rocking as cars drive over. This is a City of Ames issue. Work will be completed in the spring
  - g. **Ed Center Restrooms** – Stacy reported that Erv Rowlands is working on forming a committee to review the restrooms and make recommendations on how to proceed.
  - h. **Columbarium** – This item has been turned over to the Facilities Exploration Committee

3. New Business

- a. **Social Hall Kitchen Range Hood** – Char reported that General Fire inspected the hood and the fire suppression system is obsolete. Char authorized an upgrade at a cost of \$1,500. Work will be scheduled.

4. Facilities Update – Char

- a. Char reported that they are still looking for a Sunday morning custodian.
- b. We are experiencing some sporadic low alarm trips on the social hall air handler. The freezestat has been replaced, but we are still seeing the trips. Jeff and Jeremy are watching the unit to see if they can figure out what is happening.

5. Next meeting – March 8, 2017 in the Parish Office