

**St. Cecilia Parish  
Facilities Committee  
Meeting Minutes**

Date: June 12, 2019

Time: 7:00 PM

Location: Parish Office

Attendees: Steve Heideman, Ayinde Popo, Bill Klein, Nick Radloff, Sara Rooney, Jeff Witt

Agenda Items:

1. Opening Prayer
2. New Members – We were joined by two new committee members this month:
  - a. Steve Heideman – long time parish member
  - b. Ayinde Popo – Board of Education representative replacing Barb Read
  - c. Nick Radloff – Deacon intern for the summer
3. Old Business
  - a. **Solar Power** – Progress on the project remains slow with commitments for about 65% of the power packs. Jeff is arranging for a City of Ames representative to attend the Social Justice Committee meeting who are quite interested in this project.
  - b. **Columbarium** – Members of the Columbarium committee have reached out to Facilities and the Pastoral Council wanting a decision on this project. Father Jim has contacted the Archdiocese asking if a Columbarium can be located inside the Church and if installed, can it be relocated later. We are awaiting a response.
  - c. **Rectory Roof** – Hedrick has been given the go ahead to replace the roof, even though insurance will not cover the costs. The goal is to have the roof replaced by September. If Hedrick can't make that scheduled it will be delayed till Spring 2020.
  - d. **Parish Security** – Contracts are in place and materials ordered. Work will start as soon as materials are available. Work will start in the Education Center first and the remainder of the facility will follow. The goal is all work is completed prior to the start of school. The committee discussed or draft security policy. Jeff will pick up comments and update this again for Pastoral Council review.

- e. **Concrete Repairs at Ed Center** – work has been scheduled to begin on June 17<sup>th</sup>. It is estimated to take three weeks unless we find issues with the drainage system
- f. **Gala Fund-A-Need** – Painting and other work will start on June 17<sup>th</sup>.
- g. **Ed Center Boiler Stack** – A section of the stack on the north boiler needs to be replaced because of corrosion. Converse has provided a price of \$1300 and will be proceeding
- h. **Phone System** – Need to consider replacement of the phone system for next year's budget.

#### 4. New Business

- a. **Ed Center Chiller** – The chiller serving the Education Center, Burke Chapel and the Link hallway is out of service due to a major refrigerant leak. Initial recommendations were to replace the chiller. This would not be done until August at the earliest which is unacceptable due to the need for cooling to support painting projects, floor maintenance, etc. Upon further inspection, Jeff feels the leak can be repaired by a qualified welder to replace a corroded fitting. (subsequent to the meeting, the contractor agreed and work is in progress to make these repairs and get the chiller back into operation)

#### 5. Facilities Update

- a. Bill reported that the Parish Remodeling committee has been reactivated with work starting in the fall.
- b. Sara reported that they are pursuing recognition of the historical value of the Christian Peterson statues. This recognition may result in funding for maintenance of the statues.

- 6. Next meeting – The next meeting is scheduled for July 10, 2019 in the Parish office.