

**St. Cecilia Parish  
Facilities Committee  
Meeting Minutes**

Date: February 12, 2020

Time: 7:00 PM

Location: Parish Office

Attendees: Jeremy Hess, Bill Klein, Brian Wildeboer, Ayinde Popo & Jeff Witt

Agenda Items:

1. Opening Prayer
2. **FSA Presentation** – Representatives from the Family School Association attended the meeting to present a proposal to replace the existing playground basketball hoops with new adjustable hoops. FSA has funds for this project. After a short discussion, the Facilities Committee expressed support for the project. The FSA will proceed with getting estimates and return to Facilities for final approval prior to proceeding.
3. **Ad-hoc Columbarium Committee** – Sue Stanton attended the meeting as a representative of the committee.
  - a. The committee has solicited input from the parish and those responding have indicated support of a Columbarium to be located on the St. Cecilia campus. The Facilities Committee members shared that we had previously provided the Pastoral Council our assessment of the potential sites. This document was shared with Sue.
  - b. A conversation ensued that focused on sites north and northwest of the existing church. The Pastoral Council has asked that an official Columbarium Committee be formed and they are planning to reach out to parishioners in a meeting on February 23<sup>rd</sup>.
  - c. After Sue left the meeting, the Facilities Committee continued our discussion. The consensus of the committee is that the Columbarium Committee would be more successful if they developed some architectural renderings to convey what a columbarium site could look like. These renderings would also define the amount of space necessary so a final site could be selected. Jeff will follow up with Reno Berg on these suggestions.

#### 4. Old Business

- a. **Solar Power** – Contributions still are trickling in, we are at about \$4500, but still well short of the approximately \$11,500 needed to fund ½ of the desired participation level. The City of Ames is still planning to begin construction in the spring. They are in final negotiations with the FAA on the site requirements.
- b. **Columbarium** – See comments above.
- c. **Ed Center Chiller** – We have not yet received budgetary pricing on a replacement chiller. Jeff continues to press Converse to get us this information.
- d. **Church Air Compressor** – Bill was able to settle our invoicing concerns with Johnson Controls and they have been paid. The new compressor and dryer are now in service and operating properly. There is one outstanding concern that Jeff has voiced to Converse about restraining the compressor to prevent it from moving off the rubber isolating pads. Jeremy may take care of this himself.
- e. **Father Jim's Retirement** – A committee with several sub-committees have been formed to plan three events. There may be a need for some Facilities support for these events.
  - i. Father Jim's 45<sup>th</sup> Anniversary of his Ordination to be held on May 30<sup>th</sup> and 31<sup>st</sup>.
  - ii. Retirement celebration after Mass on July 11<sup>th</sup> and 12<sup>th</sup>. The July 11<sup>th</sup> event will be a picnic and the July 12<sup>th</sup> event will be "enhanced" coffee & donuts
  - iii. A welcome reception for the new Priest to be assigned to St. Cecilia Parish on July 18<sup>th</sup> & 19<sup>th</sup> after Masses

#### 5. Facilities Update

- a. Jeremy shared that there is some cracked sidewalk and some settling at the Rectory that should be addressed prior to the new priest moving in.
- b. Bill & Jeremy shared that there is some pressure to install a wireless sound system in the Multi-Purpose Room. The committee discussed that there needs to be a more formal prioritization and review process for these types of facility changes. Bill is working with Sara Rooney on the topic
- c. Jeremy shared that the pressure relief valve on the Social Hall dishwasher has been replaced, but the root cause of our issue is lime deposits in the water heater. He is getting pricing to disassemble, clean and repair the existing heater and pricing for an entire new heater.

## 6. Church Remodeling

- a. Jeff attended the last Pastoral Council meeting. There was a discussion on the church remodeling project. The Pastoral Council has assembled a list of tasks or milestones to complete the remodeling project, but does not yet have a timeline in place.
- b. The Facilities Committee discussed this list and noted there are probably a couple tasks that should be added
- c. The committee also discussed that we could easily project a duration for each of these tasks to help the Pastoral Council understand the needed timeline to complete the project
- d. Jeff will take the Pastoral Council's list of tasks and add some estimated time durations

7. Next meeting – The next meeting is scheduled for March 11, 2020 in the Parish office. Matt Converse will attend to discuss building automation controls.