

**St. Cecilia Parish
Facilities Committee
Meeting Minutes**

Date: January 8, 2020

Time: 7:00 PM

Location: Parish Office

Attendees: Jeremy Hess, Bill Klein, Steve Heideman, Brian Wildeboer, Collin Murphy (School Board) & Jeff Witt

Agenda Items:

1. Opening Prayer
2. Old Business
 - a. **Solar Power** – Bill shared that contributions are up to around \$4,000. Construction will start in the spring.
 - b. **Columbarium** – The Columbarium Committee is surveying the parish and will get back to Pastoral Council with the results. At this time, Facilities will wait for further requests for our support.
 - c. **Ed Center Chiller** – We have not yet received budgetary pricing on a replacement chiller. Jeff continues to press Converse to get us this information.
 - d. **Church Air Compressor** – Converse has been released to proceed. They have the compressor but the air dryer was damaged in shipment. As soon as they receive a new air dryer, they will do the installation. The temporary compressor is still operating, but is starting to leak some oil.
3. New Business
 - a. **Father Jim's Retirement** – A committee has been formed to plan a retirement event. They are planning a picnic on July 11th and coffee & donuts after Mass on July 12th. The first committee meeting is scheduled for January 13th.
 - b. **Johnson Controls Issues** – Bill, Jeremy and Jeff are still working through issues with JCI overbilling the parish as it relates to the temporary compressor. We are planning a face-to-face meeting to iron out the details.
 - c. **Future with Johnson Controls** – As we consider a church remodel, we will need to modify the building automation controls, which are currently

provided by JCI. The committee discussed if this would be a good time to consider combining controls with the Siemens system that current serves the school. The Siemens system is not as user friendly today, but planned upgrades may resolve that concern. Both the JCI and Siemens systems are much more sophisticated that we really need for our facilities. Jeremy suggested we contact Converse to see if they offer a lower cost control package. Jeff will contact Matt Converse to see if he could possibly attend our next Facilities meeting to discuss options.

4. Facilities Update

- a. Jeremy and Bill shared that an additional camera is now in service to cover the link hallway from the Burke Chapel to the Narthex. Cameras for the Chapel itself and the Chapel sacristy have been ordered but not yet installed.
- b. Bill shared that Father Jim will likely move to the new townhouse in March. That will allow adequate time for deep cleaning, painting and other items to be done prior to the arrival of a new priest.

5. Next meeting – The next meeting is scheduled for February 12, 2020 in the Parish office.