

These meeting minutes were approved by the Parish Council
at the 27 January meeting.

**Saint Cecilia Parish Council
Regular Meeting in the Social Hall
Tuesday, 25 November 2008**

Members Present: Rindi Bernhard (after 7:08 pm), Mark Bortle, Randy Dalhoff, Bill Haas, Pat Halbur, Mark Imerman (until 8:22 pm), John Nelson, Father Ivan Nienhaus, Gary Novey, John Sankovitch, and Pat Stahr.

Others Present: Deacon Gary Aitchison, Business Manager Jerry Greving, and Steve Marley.

1. **Call to Order:** Chairman Mark Bortle called the meeting to order at 7:01 p.m.
2. **Prayer:** Mark Imerman led the council in a brief prayer service.
3. **Review/Amendment/Approval of Minutes:** John Nelson moved that the Council approve the September and October meeting minutes as distributed. Motion seconded. Motion passed.
4. **Agenda Approval:** Pat Halbur moved that the Council approve the Agenda as proposed. Motion passed.
5. **Old Business:**
 - A. **Information Brief & Decision Brief Procedure:** John Nelson and John Sankovitch led discussion regarding proposed Parish Council use of an Information Brief and Decision Brief procedure described in two previous Parish Council meetings, to help make quality decisions on major topics. The discussion at this meeting focused on the criteria for when the Council would use the procedure. After discussion, John Nelson moved that the Council use the Information Brief and Decision Brief procedure as outlined in the previous two meetings, the only criterion for application being that, in the judgment of the Council, the agenda item under consideration have a likelihood of creating significant controversy. Motion seconded. Motion passed.
 - A. **Parish Council Meeting Minutes:** Mark Imerman reviewed the contents of an Information Brief he had prepared on the subject of Parish Council meeting minutes. [Please see Attachment #01](#). Mark had prepared the document, entitled Personal Observations on Board Minutes, at Chairman Bortle's request and had provided it to Council members prior to the meeting.

Following discussion led by the Chair, consensus was that the Council meeting minutes should lean toward the "minimalist reflection of the agenda, motions, and results" approach cited in the brief. Secondly, consensus regarding DRAFT minutes was that the Council would continue to follow the procedure agreed upon at the February 2008 Parish Council meeting. The points of that agreement, as reported in the minutes of the February 2008 meeting, are reproduced below:

- We will continue sending the initial draft(s) of the meeting minutes to Council members, inviting their proposed additions/corrections prior to posting the draft meeting minutes on the parish website.
- The proposed additions/corrections to the initial draft meeting minutes will be approved/denied by a committee consisting of the Chair, the Pastor, and the Secretary prior to posting of the draft meeting minutes on the parish website.
- Draft meeting minutes will not be posted on the parish website until at least 48 hours after the meeting. Such minutes will be clearly identified as DRAFT until they have been officially approved by the Parish Council.

6. **New Business:**

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7. Board and Commission Reports:

A. Board of Education: Pat Stahr reported. [Please see Attachment #02.](#)

1. **Vocations Committee:** Adriana Bernhard provided a written report in the packet. [Please see Attachment #03.](#)

B. Worship & Spiritual Growth Commission: Bob Hauser distributed a written report. [Please see Attachment #04.](#)

C. Community and Family Life Commission: No report.

D. Local and Global Outreach and Service Commission: Tom & Janet Samson provided a written report in the Parish Council packet. [Please see Attachment #05.](#)

1. **Deanery:** Pat Halbur reported. He sent a letter of thanks to Shirley Ford and Beth Anson for the Stewardship presentation they gave the Council last month. There will be a Deanery meeting in December.
2. **Good Shepherd:** LouAnn Vulgamott provided a written report in the Parish Council packet. [Please see Attachment #06.](#)
3. **Sanctity of Life:** Janine Greenwood provided a written report in the Parish Council packet. [Please see Attachment #07.](#)
4. **Social Concerns Committee:** Gary Novey reported. The draft minutes of the November committee meeting were provided in the packet. [Please see Attachment #08.](#)

E. Finance and Administration Commission: Randy Dalhoff provided a written report in the packet. [Please see Attachment #09.](#)

1. **Business Manager's Report:** Jerry Greving provided a written report in the packet. [Please see Attachment #10.](#)
2. **Facility and Assessment Committee:** Gary Novey provided a written report in the packet. [Please see Attachment #11.](#)

F. Community Development and Communication Commission: Father Nienhaus reported:

- A pamphlet on the payoff of Phase I is being prepared, for distribution in December.
- Mary Wandling is participating with Jeff Gibbons in the Coffee Shop/Social Hall décor discussions.
- Frank Oppold is working on initiation of a Long Term Giving program.
- The Commission is thinking about starting up the Catholic School Commission.

1. **Elections Committee:** No report.

8. Other Business and Comments:

9. Adjournment & Closing Prayer: Pat Stahr moved that the meeting be adjourned. Motion carried. The meeting adjourned at 8:28 p.m. All joined in praying the Our Father.

The next regular meeting will be in the Social Hall 7 p.m. Tuesday, January 27, 2009.

Respectfully submitted,
Bill Haas, Secretary