

These meeting minutes were amended and approved  
by the Parish Council at the June 24 meeting.

**Saint Cecilia Parish Council  
Meeting in the Social Hall  
Tuesday, 27 May 2008**

**Members Present:** Mark Bortle, Todd Clancy, Randy Dalhoff, Chuck Gilarski, Janine Greenwood, Bill Haas, Pat Halbur, Mark Imerman, Jacek Koziel, Father Nienhaus, Karen Popelka, LouAnn Vulgamott and Jon Weber.

**Others Present:** Darryl Bennett, Jody Bennett, Adriana (Rhindi) Bernhard, John Feyerer, Amy Frankl, Business Manager Jerry Greving, Larry Gross, Music and Liturgy Director Bob Hauser, Deacon John McCully, John Nelson, Frank Oppold, Lezli Pelzer, Emil Polashek, John Sankovitch, Deacon Ron Smith, Mary Smith, Andrea Spiker, A. J. Spiker, David Suntken, Dianne Suntken, Rose Tondra, and Lori Van Fleet.

1. **Call to Order:** Chairman Chuck Gilarski called the meeting to order at 7:02 p.m.
2. **Prayer:** Chairman Gilarski led the council in a period of silent prayer emphasizing gratitude.
3. **Welcome New Members:** Chairman Gilarski welcomed newly elected Parish Council members John Nelson, Gary Novey, and John Sankovitch. Chairman Gilarski also noted that Jacek Koziel will be going on a nine month sabbatical at a university in the Netherlands and will be resigning from the Parish Council. Adriana (Rindi) Bernhard, who was first runner-up in the recent election, will finish the one remaining year of Jacek's term.
4. **Adoption of Agenda:** Pat Halbur moved adoption of the proposed agenda, seconded by Mark Imerman. Motion passed.
5. **Review/Amendment/Approval of Minutes:** Mark Bortle noted that the minutes should show (page 1) that he was present at the April 27 meeting and that the parish elections (page 3) were scheduled to occur on the weekend of May 17-18. Mark Imerman moved that the minutes of the April 27 meeting be approved as so amended, seconded by Todd Clancy. Motion Carried
6. **New Business:**
  - A. **Gala:** Chuck Gilarski reported on a May 7 meeting with the Gala committee and distributed copies of a single page handout that had been distributed by Karen Kerns at that meeting. The main sections were entitled "Informal thoughts and vision" and "Proposed Gala Team". Basically, it was a proposal to change from the current Gala operating model, which had been approved by the BOE and PC, to a new operating model that would add six members to the existing three-couple Gala Steering Committee. The six additional representatives would include two prior members, a BOE representative, a PC representative, a Development Commission member, and the Development Director. Chairman Gilarski asked for comments, first from members of the Gala team and then from all present. Points made in the succeeding discussion included the following:
    - The Development Commission was very helpful in the last few weeks before the recent Gala – especially with the Fund-A-Need activity.
    - The Gala team agrees that more parish leadership involvement is needed.
    - The Gala team attributes much of the success of the recent Gala to auctioneer David Goodman and would like to use him for the 2009 Gala.
    - The help the Gala team is looking for is facilitation rather than direction.
    - A process for addressing disagreements and commitment by all to continued operation as a team are needed.
    - The Gala is focused on the good of our children and the good of the school.

These meeting minutes were amended and approved  
by the Parish Council at the June 24 meeting.

- We need to communicate more clearly that the Gala serves all the parish educational efforts – not just the school.
- It is not certain that the prospective 2009 Gala Steering Committee members will serve under the present conditions.
- When volunteer workers get hurt they don't come back.
- There is a high level of appreciation for the work of the Gala Committee.
- It is the responsibility of all to support Christian education – at all age levels.
- If it's not broke, don't fix it.
- The Gala team recognizes that need for a larger circle of community and effort.
- More checks and balances are needed; Development Commission assistance would be helpful, for example, in the areas of contracts, procedures, and timelines.
- The Gala team notes that, for success, key decisions and actions must occur in timely fashion. They don't want to be hampered by unnecessary chain-of-approval delays.
- A key question is: Will the Gala Committee continue to operate with considerable autonomy?

After insuring that all present had a chance to speak, Chairman Chuck Gilarski, ended the discussion and noted that the Parish Council would go into executive session before taking action. Jody Bennett was identified as the contact person for the Gala group.

Following the executive session, Chuck Gilarski relinquished the Chair to Vice Chair Jon Weber. Chuck Gilarski moved that the St. Cecilia Gala Steering Committee consist of the following:

- Three Saint Cecilia parish families  
(couples or single adults, for a total of up to six votes);
- The Pastor or his representative;
- One Parish Council representative;
- One Board of Education representative; and
- One Development Commission representative (appointed by the Pastor).

Janine Greenwood seconded the motion. Motion passed unanimously. Chuck Gilarski resumed the Chair and committed to notify Jody Bennett of the preceding action.

**B. Bookcase Proposal:** Chairman Gilarski departed from the agenda to recognize Rose Tondra. Rose proposed installation of a bookcase in the Narthex. She cited three reasons:

- To serve as a sign of Catholicity;
- To facilitate return of books to the library, since access is now limited to parish office business hours.
- To facilitate new lendings.

Father Nienhaus suggested that the proposal be handled by the Business Manager; the Council agreed.

**7. Old Business:**

**A. Lay Formation Program:** No names have been submitted so far. Chuck Gilarski said he would try to find information on the program.

**B. Commission Discussion:** Chuck Gilarski noted that Karen Kerns emailed a Commissions Road map to PC members earlier today. He recommended we all study it.

These meeting minutes were amended and approved  
by the Parish Council at the June 24 meeting.

**7. New Business:**

- C. Day School / Preschool Budget:** Todd Clancy presented a proposal for combining the budgets of the Pre-School and the Day School (Please see [Attachment #01](#)). Pat Halbur moved that the Parish Council approve combining the budgets as proposed, seconded by \_\_\_\_\_. Motion passed unanimously.
- D. PC Packet Purpose and Procedures:** Bill Haas asked whether the Council would like to continue with electronic distribution of the PC packet materials or go back to hardcopy distribution. The consensus was to continue with electronic distribution but to see that Joan Jones received a copy so members could obtain a hard copy from the parish office. Bill reminded the Council that the packet process is employed so that members come to the meetings prepared. He also noted that written reports have the potential to promote clearer thinking and more effective communication with each other and members of the parish. As a courtesy to each other, he encouraged all to submit written reports in time to be included in the packet.
- E. Jacek Koziel Sabbatical / Resignation:** Jacek Koziel is going on a nine month sabbatical to a university in the Netherlands and will therefore be resigning as a member of the Parish Council. He thanked the council for the opportunity to serve. As noted earlier, Adriana (Rindi) Bernhard will serve as Parish Council member for the one year remainder of Jacek's term.
- F. Cornfest:** Members noted that Cornfest was started by staff, back when there was a large garden area on the southeast portion of the property. The stated purpose was just to have fun and build community. So it remains. The scheduled date for this year's Cornfest is August 24. The consensus was that the Parish Council would like the Community Development and Communication Commission to take the lead for this year's Cornfest. Karen Popelka, Mark Imerman, Janine Greenwood, Bill Haas, Chuck Gilarski, Jon Weber, Mark Bortle, and Todd Clancy volunteered to help as needed. Anna Steele may be willing to help as well.
- G. Board and Commission Reports (Education):** Bill Haas asked permission to remove the Catholic School Education Commission report and the Sacramental Preparation & Catholic Education Commission report from the Board and Commission Reports portion of the standard Parish Council Agenda. He noted that those commissions are under the jurisdiction of the Board of Education and items of concern to the Parish Council would ordinarily be communicated to the Council in the Board of Education Report. It was so agreed.

**8. Board and Commission Reports:**

- A. Board of Education:** Todd Clancy reported. Please see [Attachment #02](#).
- 1. Vocations Committee:** No report.
- B. Worship Commission:** Bob Hauser reported. The Worship Commission met twice this month. The liturgy planning committee also met. A liturgical ministries training workshop is planned for September 25. The Corpus Christi procession was a big success. Approximately 270 participated. Thanks to the Eucharistic Adoration group, the Knights of Columbus, and the Catholic Daughters for making it a success. Thanks also to Irmi Miller for creating the slide show presentations for the feasts of Ascension, Pentecost, Holy Trinity, and the Most Holy Body and Blood of Christ.
- C. Community and Family Life Commission:** Pat Halbur reported. There was brunch but no meeting.

These meeting minutes were amended and approved  
by the Parish Council at the June 24 meeting.

**D. Local and Global Outreach and Service Commission:** No report.

1. **Deanery:** Jacek Koziel reported. The archdiocese and deanery have asked for input from the parishes. Jacek reported that, for St. Cecilia's, the Community Development and Communication Commission will collect input from our Commissions.
2. **Good Shepherd:** LuAnn Vulgamott reported that things are quiet now; they will be doing a walk-thru with their insurance agent in the near future.
3. **Sanctity of Life:** Janine Greenwood reported. Please see [Attachment #03](#).
4. **Social Concerns Committee:** Chuck Gilarski reported. Please see [Attachment #04](#) and [Attachment #05](#). Chuck also initiated a discussion of the Black Bag collection a proposed alternate method of funding Social Concerns support of community needs. At Father Nienhaus' suggestion, it was agreed to change nothing.

**E. Finance and Administration Commission:** Randy Dalhoff reported. Please see [Attachment #06](#).

1. **Business Manager's Report:** Jerry Greving reported. Please see [Attachment #07](#). Jerry reported that Char VanKerkevorde started about a week ago as 1/2-time bookkeeper.
2. **Facilities Committee:** Jon Weber reported. He referred members to the portion of the Finance and Administration Commission report that described the parish needs assessment now in progress. Please see [Attachment #06](#).

**F. Community Development and Communication Commission:** John Feyerer reported. They have been working hard on a number of projects:

- Gala
- Nominations and Elections
- Leadership Development Workshops
- Commissions Roadmap
- Development Commission Operating Guidelines

1. **Elections Committee:** Chuck Gilarski reported. The total number of votes cast in the PC election was 1500.

2. **Stewardship Committee:** Bill Haas reported. Please see [Attachment #08](#). Highlights were the following:

- The committee decided to suspend meetings until further notice. Perhaps restart in the Fall.
- The committee declared its continuing interest in stewardship and its willingness to assist in stewardship education efforts within the parish.
- The committee declared its willingness to help plan and conduct future Time and Talent Survey or other stewardship related activities within the parish.

**9. Other Business and Comments:**

**A. Pastor's Comments:**

- B. Chuck Gilarski Comments:** Chuck noted that the parish and the school do need a Development Director. He also said he still believes in the vision we all had back in October when we approved the commission structure. He said he thinks Karen has accomplished a lot already; we should look for the best in the future.

These meeting minutes were amended and approved  
by the Parish Council at the June 24 meeting.

- 10. Adjournment and Closing Prayer:** Pat Halbur moved that the meeting be adjourned; seconded by Jon Weber. At 10:36 p.m., the meeting was adjourned with the Lord's Prayer.

**The next regular meeting will be in the Social Hall at 7 p.m. Tuesday, June 24.**

Respectfully submitted,  
Bill Haas, Secretary