

MINUTES
Of the
SAINT CECILIA PARISH COUNCIL MEETING
Tuesday, April 16, 2003

MEMBERS PRESENT: Alan Christy, Mike Vaclav, Randy Dalhoff, Ed Fawkes, Anne Schmitt, Clint Steele, Rev. Terry Rassmussen, Tom Thielen, Sue Belcher, and Chuck Gilarski,

MEMBERS ABSENT: Dawn Aitchison, Steve Halloran

OTHERS PRESENT: Arlene Stacy, Sally Elbert, Joe Lawlor, Bob Hauser

1. CALL TO ORDER: Clint Steele called the meeting to order at 7:00 p.m.

2. PRAYER: Tom Thielen led the group in prayer

3. SECRETARY'S REPORT: Members read and approved minutes of March 18th, 2003

4. STAFF REPORTS:

BUSINESS MANAGER'S REPORT:

The Business Manager's Report was included in the packets to members.

- Discussions were held regarding ACHs (automatic withdrawal forms), Arlene is going to put the ACH forms on the Web Site, so people can download them, print, and fill them out.
- Revenues are "ahead of schedule"
- Arlene may be gone during our upcoming elections. Nominations forms will be handed out April 27, collected the same day. Photos and brief statements from candidates needed by May 4th. Official handouts with photo of candidate will be passed out at May 11th masses. Voting May 18th. Clint to contact Steve Halloran to discuss this schedule.

COMMUNITY LIFE COORDINATOR: Sally Elbert submitted her written report. Special attention was called to the follow items:

Church Directory/Pictorial Update: Numerous errors were found in this year's directory, Sally has contacted "Lifetouch". Their sales rep, Dick Brooks, no longer works there. Lifetouch regrets the errors, but their preferred method of fixing is to issue "Overlays" that will need to be installed by hand. After much discussion, it was decided to go with the overlays. No one is happy about it, but we just want to end this chapter of the book. Goal is to get the overlays delivered by April 23rd, 2003.

- Cornfest Date was changed to Aug 24th. This will let those students who are returning from Appalachia help out with the games.
- Sally is getting her certification for non profit organizations.
- Budget for Cornfest was set at \$3500, and we will also put out a collection plate/barrel. Last years collections from parishioners brought in \$900

YOUTH MINISTRY REPORT: - Joe Lawlor gave the following highlights:

- Finishing up with confirmation preparation, confirmation date is April 27th at 2:30 pm
- Evaluation sheets for student and catechist were handed into Joe and he was happy with the feedback.
- Teachers evaluated the Rel Ed program, mostly positive comments.
- Joe attended a state wide “youth ministry” seminar at St Thomas
- Currently looking for teachers next year, many will be returning.

MUSIC/LITURGY REPORT:

Bob Hauser’s report was included in the packet.

FAMILY/LIFE COORDINATOR: Dawn Aitchison was absent. Report was passed out at the meeting.

◆ **5. OLD BUSINESS:** none

6. NEW BUSINESS: -

- Steve Kapaun of Kapaun and Brown addressed the Council regarding HVAC.
- K&B has performed maintenance on our air conditioning units, i.e., condenser and coil, for the past 10 plus years. He stated that a condenser has a life expectancy of 110,000 cycles and ours is past that point. He has available to us a 40 ton capacity condenser, that is one year old, coming out of the old ISU credit union on Lincoln Way and Grand. It would replace the condenser/coil unit on the HVAC that services the Church/worship area. Cost for a new condenser and coil are \$18,000, and he will remove old unit, install the new unit at a price of \$10,400. He will also install a phase monitor and a voltage monitor and he is fairly sure he can get Carrier to extend the warranty to us. We should see immediately savings of 30% on our energy bill. Three day job to replace and install. Steve to drop off written proposal to Arlene/ Father T tomorrow. Council discussed proposal and then voted unanimously to accept, work could be done in three to four weeks. It will require a crane to remove old unit.

7. COMMITTEE REPORTS:

Social Concerns Committee: Report from Patty Rua was included in the packet. Extra collections are really helping out.

Sanctity of Life Committee: Anne Schmitt reported that the committee met April 6th; Patty Rua was their guest speaker. They are also looking at statues to be located outside on the Church grounds. Knights of Columbus are heading up statue selection. Tom said they are in need of Father Terry's input.

Board of Education: Mike Vaclav reported: that B of Ed met April 1st.

- School calendar is being put together
- Wed Aug 20th is start date for school this upcoming year
- Most teachers contracts are in
- Duane Seipker is new principal; he starts July 1st. He is formerly from St Thomas in Webster City.

Family Life Committee: Sue Belcher reported that:

- Book sale was very successful
- Seder supper will be held Thursday April 17th

Deanery Committee: no report, next meeting April 28th

Election Committee: Nominations for B of Ed and Parish Council will be Sunday April 27th, with final elections May 18th

Finance Committee: Randy Dalhoff's report and April's finance committee meeting minutes were included in the packets.

Facilities Committee: Ed Fawkes reported:

- No repairs were needed last month
- Good Shepard Church- Ed suggested a welcoming reception for the Good Shepard parishioners, after July 12th.

Long-Range Building Committee: Alan Christy reported:

- Presentations for the New Church were presented on April 7th and 9th
- Attendance was good; comments were varied.

- LRBC next meeting is Monday April 21st. Main topic will be to discuss the direction we will take. Need for additional schematic design drawings.
- Preliminary meeting with Dubuque officials

Youth Ministry: Joe reported:

- Graduation brunch to be held Sunday May 4th
- Teen mass to stay Sunday 7 pm

8. OBSERVATIONS/EVALUATIONS/FEEDBACK:

- Discussions were held regarding the number of masses Father Terry will say after Father Ben leaves this summer
- Clint suggested to the Council that we reduce the number of masses that Father Terry says to three weekend masses. This follows guidelines from Dubuque to promote better physical and mental health of priests.
- Right now Father Terry works 24/7, and saying three masses on the weekend, to go along with weddings, funerals, and his everyday rigorous schedule plus night meetings is exhausting.
- Further discussions to be held at the next PC meeting

9. PASTORAL COMMENTS: --- Father Terry reported:

- Cornfest is scheduled for August 24th, 2003
- Sunday June 29th is Father Bens and Brother Bruno's celebration.

10. CLOSING PRAYER: --

Meeting adjourned after saying the Lord's Prayer at 9:30 p.m.

Respectfully submitted,
Clint Steele, Chairperson