

Approved Minutes
St. Cecilia Pastoral Council
Tuesday, June 23, 2015, 7:00 pm, Social Hall

Present: Father Jim Secora, Rick Brimeyer, Dorothy Sally, Kathy Ramirez, Ric Nelson, Joel Rogers, Mark Moore (Finance Council), Bill Haas (Stewardship), Steve Hustedt (outgoing Catholic School Board liaison), Jason O'Brien (incoming Catholic School Board liaison), Adriana Hernandez de Alvarez, Adriana Alarez (Youth Representative)

Excused: Jim Stuart, Todd Clancy, Jacob Hess (Youth Representative), Tina Colburn (Faith Formation Council)

Staff: Bob Hauser, Deacon Ron Smith, JoAnne Dalhoff

1. **Call to Order** by Kathy W. at 7:00 pm
2. **Prayer/Reflection/Discussion** – Membership will be using the document, “Stewardship: A Disciple’s Response” for this portion of each meeting. Bill H. Bill distributed copies of “Parish Stewardship Prayer,” which was used and Bill encouraged members to insert into their copies of the document. He drew attention to and read some passages from the Preface and Introduction, asking for reactions and posing questions to create discussion platforms.
 - A. **Officer Elections** – After a brief discussion, the following officers were unanimously affirmed:
Chair: Ric Nelson
Vice Chair: Joel Rogers
Secretary: Kathy Wipf
These officers plus Fr. Secora will comprise the Executive Committee
 - B. **Committee & Liaison Assignments** were reviewed with the following determinations:
Liturgy – Dorothy Sally
Faith Formation – Joel Rogers
Stewardship – Jim Stuart
Social Justice – Todd Clancy
Parish Life – Rick Brimeyer
Finance Council – Kathy Ramirez
- IT – Bill Haas
Hispanic Community update – Adriana Hernández de Alvarez
CCC meeting coordinator – Rick Brimeyer
Parish elections – Jim Stuart
3. **Agenda Changes** – Before the officer elections, Kathy noted that the new chair would begin duties by overseeing 2B, Committee and Liaison Assignments
4. **Review/Amend/Approval of May Minutes** – Following Rick B.’s suggestion that the status of the Parish Life Initiatives be changed from green to red (5a) and that the new Parish Mission Statement end in an exclamation mark(5b), the minutes were approved.
5. **Visioning Update**
 - a) **Liturgy Initiatives Update** – Bob Hauser reviewed three initiatives:
 1. Enhance worship space; status yellow (progressing), with active discussion of new crucifix in the church.
 2. Increase youth involvement at weekend liturgy; status yellow (progressing). Bob cited involvement of youth involved with greeter and usher ministry through their families; will emphasize lector and possibility EMHC.
 3. Seize opportunity to use technology for liturgical ministry scheduling. #3 is green, moving along well. Coordinators are becoming familiar with the system. Bugs are being addressed.

6. Old Business

- a) **Klingseis Bequest Immediate Use Portion** – Joel reported that announcements were made before all Masses the weekend of June 20/21 that offered awareness about the Klingseis gift, and invited parishioners to submit ideas for how to celebrate the gift, using the whiteboard in the Narthex or by contacting committee members. Twenty-seven distinct ideas/suggestions were received. This will be repeated during next weekend's Masses (June 27/28). Ideas/suggestions will be evaluated by staff and others to make a selection.
- b) **Facilities Expansion Planning Committee** Discussion disclosed the serious need for additional meeting space, with the staff recommendation that some of the pre-school space be remodeled to create a space similar to the St. Louis Room. Due to the many committees not meeting in July, Bill H. suggested that the PC could give a contingent "fast tracking" approval of the project pending the review from Facilities, Finance, and then Executive Committee of the Pastoral Council. This was unanimously supported.
- c) **Tithing Parish subcommittee** – No report
- d) **Sister Parish Leadership Structure with Social Justice** – After input from Fr. Secora and further discussion at the June SJ Committee meeting it was determined that a Sister Parish Committee would be formed with oversight provided by Social Justice.

7. New Business

- a) May 27 **Archdiocese Presentation on St. C. Ministries Endowment Investment Options** resulted in Finance Council's proposal to reallocate money held in short-term accounts at the Archdiocese to long-term options offered there. Mark M. also reported fund name change from Saint Cecilia Church Endowment Fund to Saint Cecilia Legacy Fund. After brief discussion, proposal was approved.
- b) **Archbishop's Plan for the Archdiocese** – Fr. Secora reviewed the four goals. It noted that St. Cecilia's initiatives are aligned with them. Father emphasized the statistics associated with vocations, past, present and future.

8. Committee and Board Reports – in addition to the reports provided in the reading packet, the following information was added:

Stewardship – Bill H. pointed out the Ministry Fair, scheduled for August 29/30. The Pastoral Council decided to have a booth; Kathy W. will prepare a tri-fold with PC information.

I.T. Committee – Bill H. reported that the website is up and working well. Capability of viewing on any device will be one of the upcoming issues addressed.

Hispanic Community – Adriana inquired about the length of Vacation Bible School, and the possibility of a second week.

9. Other Business and Comments

- a) Next CCC/Orientation meeting – Rick will schedule for July 28, 2015, 7 pm, St. Louis Room

10. **Closing Prayer:** Bill read a passage from the Gospel

11. **Adjourn** – Ric adjourned at 8:45 pm.

Next Pastoral Council Meeting: Tuesday, August 25, 7 pm, Social Hall

Prayer and In-Service: Mark M.

Visioning Updates: August Finance Council; Sept. Faith Formation Council

Submitted by Kathy Wipf, Pastoral Council Secretary

Draft AGENDA (rev. 6/17)
Saint Cecilia Pastoral Council Meeting
Tuesday, June 23, 2015 – 7:00 pm - St. Louis Room

7:00 pm	1. Call to Order	Kathy W
7:00	2. Prayer/Reflection/Discussion (Stewardship: A Disciple's Response)	Bill H
7:15	2A. Officer Elections (Chair, Vice Chair, Secretary) 2B. Committee & Liaison Assignments (Finance Council, Faith Formation, Stewardship, Liturgy, Social Justice, Parish Life, Elections, CCC meeting coordinator)	Kathy W
7:30	3. Agenda Changes	(new chair)
7:32	4. Review/Amend/Approve Minutes from last month's PC meeting	(new chair)
7:35	5. Visioning Update a) Liturgy Initiatives Update, Bob Hauser	Rick B
7:45	6. Old Business a) Klingseis Bequest Immediate Use Portion b) Facilities Expansion Planning Committee (Jan. 29 last mtg) c) Tithing Parish Subcommittee report/discussion d) Sister Parish Leadership Structure with Social Justice	Joel R Todd C Mark/Todd Todd C
8:00	7. New Business a) May 27, Archdiocese Presentation on St. C. Ministries Endowment Investment Options, w/ Finance Council, 6 PM, St. Louis Rm. b) Archbishop's Plan for the Archdiocese	Mark M Fr. Jim
8:10	8. Committee and Board Reports (provided in packet) a) Liturgy Committee – _____ b) Faith Formation – Tina Colburn / Joel Rogers -Catholic School Board – Jason O'Brien c) Stewardship Committee – Bill Haas / Jim Stuart d) Social Justice Committee – Todd Clancy e) Parish Life – Rick Brimeyer f) Finance Council – Mark Moore / Ric Nelson g) Business Manager – Char Van Kerckvoorde -IT Committee – Bill Haas h) Hispanic Community update – Adriana Hernández de Alvarez	
8:20	9. Other Business and Comments a) Next CCC/Orientation meeting?	
8:25	10. Closing Prayer	Bill H
8:30 PM	11. Adjourn	

Next Pastoral Council Meeting: Tuesday, August 25, 7pm, Social Hall
Prayer & In-Service: *new sign-ups*****
Visioning Updates: August-Finance Council; Sept-Faith Formation

Draft Minutes (rev. 5/31)
St. Cecilia Pastoral Council
Tuesday, May 26, 2015, 7:00 pm, Social Hall

Present: Father Jim Secora, Todd Clancy, Rick Brimeyer, Bill Haas (Stewardship), Ric Nelson, Joel Rogers, Jim Stuart, Cyndi Volcko, Tim Simodynes, Mark Moore (Finance Council), Tina Colburn (Faith Formation Council), Steve Hustedt (Catholic School Board)

Excused: Jacob Hess (Youth Representative), Adriana Hernández de Alvarez, Adriana Alvarez (Youth Representative)

Staff: Deacon Alan Christy, Char Van Kerckvoorde, Bob Hauser

Guests: Dorothy Sally, Kathy Ramirez (newly elected PC members whose terms begin in June)

1. **Call to Order** by Tim S. at 7:02 pm
2. **Prayer/Reflection/Discussion** led by Rick B., using the Gospel for Sunday, May 31.
For the benefit of Dorothy and Kathy R., those present introduced themselves.
3. **Agenda Changes** – Tim noted a minor correction of duplicate numbering under Old Business
4. **Approval of Minutes** – Rick B. noted the incorrect meeting date. April minutes approved by consensus.
5. **Visioning Update** - Rick requested that when groups modify, add or delete initiatives that he be informed of the change(s). He noted that offertory contributions were up approximately 10% compared to this time last year.
 - a) **Parish Life Initiatives Update** – Rick B. reported the ongoing efforts and awareness of the initiative to develop a plan for a strong community and family life for all demographics by the Parish Life Committee (status green). His attempts to call forth members from the community to serve as Parish Life leaders continues; he has one married couple (and maybe another couple) currently considering this.
 - b) **Parish Mission Statement** – After a brief discussion concerning the mission statement options, Rick B. oversaw the selection of one of three proposed statements. The selection process led to the determination that the Parish Mission Statement will be:
 - Formed by the Word of God...
 - United by the Holy Eucharist...
 - Enlivened by the Holy Spirit.
6. **Old Business**
 - a) **Klingseis Bequest Immediate Use Portion** – Joel provided a written report on the sub-committee’s discussions and ideas. After verbally highlighting the key points, including the potential for engagement and awareness, and receiving feedback, the council, by consensus, asked Joel to proceed and report back in June with further plans and information.
 - b) **Facilities Expansion Planning Committee & Cyndi’s Proposal** – Discussion disclosed the need to pursue the immediate needs of maintaining the current facility (2-5 year frame of time) while giving consideration to Cyndi’s long range proposal (well beyond 5 years). Fr. Secora provided insight into archdiocesan resources that could benefit planning and strategizing for future needs. Those resources will be pursued by the Pastoral Council and any potential impacts will be shared with Mark Hanson’s Facilities Expansion Planning Committee. Cyndi was commended for her willingness to articulate, after prayer and consideration, a possible scenario for the future of the parish and region. Fr. Secora reported that he, Bob Hauser, Erv Rowland, and Tom Primmer met recently with Mark Hanson to discuss current facilities and meeting space needs.
 - c) **Parish Elections** – Dorothy Sally and Kathy Ramirez were elected and Ric N. was re-elected to the PC; their terms begin at the June 23 PC meeting. Cyndi and Jim S., along with representatives from the Faith Formation Council and Catholic School Board, were commended for their leadership in the election process.

Cyndi reported that the process included follow up calls with all candidates; those not elected were offered opportunities to serve on standing committees with two individuals accepting the invitation. Jim will continue as a leader for the 2016 parish elections.

- d) **Tithing Parish subcommittee** – Todd reported that last week’s meeting saw significant progress, especially regarding the term “tithing.” The emphasis, it was felt, needs to be less on a specific percentage (tithe) and more on the positive effects the generosity of the parish has on people.
- e) **Stewardship** – Bill H. clarified that the Stewardship Committee was currently promoting the goals outlined in the ICSCC Stewardship application form, and that submission of such a form will likely not be undertaken soon.

7. **New Business**

- a) **Pastoral Leadership Study Day, Recommendations and Reflection Questions** – Fr. Secora recommended that the reading material he had supplied on this topic be used for discussion in August after everyone has an opportunity to read it.
- b) **October Mass Count Data Sheet** – St. Cecilia is ahead of the national trends in the area of weekend Mass attendance.
- c) **May 27 Archdiocese Presentation on St. C. Ministry Endowment Investment Options** w/Finance Council and Catholic School Board, 6 PM, St. Louis Rm - PC members were reminded to attend this and to RSVP to Char. Mark M. provided a summary of saving and endowment funds, and explained the categories of the funds.

8. **Committee and Board Reports** – in addition to the reports provided in the reading packet, the following information was added:

Faith Formation Commission – Tina reported on the process undertaken to interview and hire a Director of Faith Formation. She announced that Katie Patrizio will fill that position beginning July 1.

I.T. Committee – Bill H. noted that a new (and more responsive) hosting site is needed; consideration has been given to adopting a commercially available, responsive theme for future work on the website; time will not be allocated at this point for making special pages for mobile devices; Scott Walker has made Blogger blog available to school personnel; Scott’s proposed e-mail notification vision was well received.

9. **Other Business and Comments:** Gratitude to Tim and Cyndi for their years of service while on the Pastoral Council was expressed, along with the hope that each will continue to serve the parish in other capacities in the future.

10. **Closing Prayer:** The Lord’s Prayer

11. **Adjourn** – Tim adjourned at 8:48 pm.

**Next Pastoral Council Meeting: Tuesday, June 23, 7 pm, St. Louis Room
Prayer and In-Service: Todd C.**

Prayer and In-Service SIGN-UPS for 2015-16 will be done at the June meeting

Visioning Updates: June Liturgy; August Finance Council; Sept. Faith Formation Commission

Submitted by Kathy Wipf, Pastoral Council Secretary

Stewardship Committee Meeting Notes – June 2015

The Stewardship Committee met in the Sun Room at 5:15 pm Wednesday, June 10, 2015.

MEMBERS PRESENT: Beth McPhail, Bill Haas, Steve Joerger, Emil Polashek, Jim Stuart (Pastoral Council Liaison)

PRAYER – We began the meeting with the Parish Stewardship Prayer.

REPORTS –

- The Ministry Fair and Time and Talent Commitment Renewal are scheduled for August 29-30.
- The Pastoral Council and Finance Council have committed to study the US Conference of Catholic Bishops' pastoral letter, **Stewardship: A Disciple's Response** during the Prayer/Reflection portion their meetings, beginning in June. The books were ordered and are ready for distribution. If extra copies are
- The Pastoral Council, at its May meeting, approved the 2015 Parish Stewardship Plan and commended the Stewardship committee for its past work. At the same meeting, Bill H. asked the Parish Council liaisons to ask the standing committees they interact with, on our behalf, to consider taking on some of the new Stewardship related activities we had identified.

A REMINDER –

The International Catholic Stewardship Conference is being held in Chicago, IL, Thur-Sun, October 22-25, 2015.

MINISTRY FAIR + TIME AND TALENT RECOMMITMENT –

The committee worked from a previously distributed draft plan document. The working document was based on our 2013 experience. Discussion focused mainly on the following topics:

1. Light meal on Sat. evening of Ministry Fair? Conclusion: Yes.
2. How can we attract families? A number of possibilities were considered.
3. What should the Time and Talent commitment form look like? We considered a draft form addressing present St. Cecilia opportunities. There was considerable discussion. There seemed to be agreement we could use a single-page form (front & back, like the draft copy) to collect and update members' contact information, skills/interest areas, and for collecting information on members' wishes concerning participation: e. g., begin, continue, request more information, or take a break. It also seemed agreed that the form should include a new section labelled ***I Have These Gifts/Interests to Share*** (as on the example form from the Diocese of Rockville Center). This would on gifts/interest areas and less emphasis on how the "jobs" and how the parish is organized. For example, we should eliminate the Parish Librarian and Parish Historian options from the Stewardship portion of the commitment form and rely instead on history and library work options in the new ***I Have These Gifts/Interests to Share*** portion of the form.
4. Bill H. asked that committee members look carefully at the detailed content of the draft plan document and communicate with him in the coming week about any item or items they wish to volunteer to work on or take responsibility for, or for which they have input or concern.
5. Bill H. reported that work on the Time & Talent Opportunities catalog is nearly completed. There seemed to be agreement that use of black & white printing and printing fewer copies would be appropriate.

STEWARDSHIP APPRECIATION —

We continued the discussion regarding expressions of Stewardship appreciation begun at our May meeting. Options considered included the following:

1. At weekend Masses, recognize/thank people serving in an important parish activity, for example, Bereavement Committee and Funeral Food Preparation and Luncheon committee, Children's Liturgy of the Word, Sacramental Preparation (including parents),

- Youth Ministry, Family School Association, Eucharistic Adoration, Man-UP, Circles, Catholic Daughters, Parish Leadership (councils, commissions, committees), Liturgical Ministries (Mass Coordinators, Greeters, Ushers, Musicians, Readers, EMHCs), Pro: serves to educate many. Con: Such expressions would interrupt and extend the liturgy.
2. Post messages of appreciation on a kiosk or tripod in the narthex. Pro: could potentially educate many; wouldn't interrupt or extend the liturgy. Con: Wouldn't be seen by all who attend weekend Mass.
 3. Send notes of appreciation to specific individuals and/or groups, expressing personal or Committee appreciation for such service Pro: It's personal; it can be shared with others. Con: Doesn't reach or educate so many others.

At the conclusion of the discussion:

Bill volunteered to send a note of appreciation to those who planned & executed the Parish celebration of the 40th anniversary of Fr. Jim's ordination to the priesthood.

Steve J. volunteered to send a note of appreciation to those who planned & executed the Corpus Christi celebration and procession.

Emil P. volunteered to send a note to those who planned and executed the many important liturgical celebrations in the Holy Week – Corpus Christi season.

SEEKING STEWARDSHIP LAY WITNESS SPEAKERS –

No action at this meeting.

FRUITS FROM WEBSITES OF RECOGNIZED STEWARDSHIP PARISHES –

No action at this meeting.

PRAYER –

We ended the meeting with prayer.

Saint Cecilia Social Justice Minutes

May 18, 2015, 7:00PM, Sunroom

Present: Mary Ross, Julie Haas, Barb Moore, Deacon Ron, Doreen Berg, Marlene Weishaar, Lynn Franco, Cynthia Shriver

Recorded by: Cynthia Shriver

I. SAINT CECILIA SOCIAL JUSTICE

- A Call to Order – Mary called the meeting to order at 7:05 PM.
- B. Opening prayer – Ron led the opening prayer using a video about the moral injury sustained in war.
- C. Welcome, introductions. NA
- D. In-Service – Veterans. We had an excellent discussion regarding the psychological and spiritual trauma of war. Thanks to Deacon Ron and Deacon Alan for the information they provided. militaryoutreachusa.org, invisiblewoundsofwar.org

II. BUSINESS MEETING

- A. April minutes. The minutes were approved by consensus.
- B. Correspondence:
 - Thank you notes – MICA for contribution to food pantry and \$150 to Dental Clinic
- C. New Business
 - None
- D. Unfinished business
 - 1. May Social Justice Newsletter – Days for Girls and photos of ERP renovation. A description of DFG was in the bulletin last week along with a request for donations of items to be used or included in the kits. Photos of the newly renovated ERP transitional housing unit were also in the bulletin. Thanks to the volunteers who cleaned and to Bill Haas taking the pictures
 - 2. Parish Tithing Committee. The committee will meet on Thursday. Doreen will be attending the meeting.
 - 3. Klingseis estate – summary of opinions. A summary of the options for using the money generated by committee members at the April meeting, was presented by Mary. She asked that we give a thoughtful look at the data.
 - 4. ERP 4-Plex Renovation – Open House for “St. Cecilia” apartment on May 10. An open house for the completed renovation of the first unit was held. A mom and her seven children will be moving in immediately. Cornerstone and Collegiate Methodist will fund the renovation of two more units. Three congregations, Harvest Vineyard, ReNew Church, and Ascension Lutheran, will share the cost of the last unit. Christ Community Church and St. Thomas will provide funding for the re-roofing of the apartment building as well as the men’s shelter next door. Thanks to all who donated to or volunteered to work on the project. A big thank you to Julie Haas for bringing the issue to the attention of Deacon Alan and to Deacon Alan for taking on the project including finding the funds, coordinating the volunteers, and managing the work.
 - 5. Sister Parish - Julie on previous parish. Julie researched and retrieved information regarding the parish’s former sister parish, St. Maximillian Kolbe in Honduras. There were three major components to the relationship; spiritual, cultural and financial. Regarding the financial commitment, it appears that \$500.00 was sent annually from general parish funds. After much discussion it was agreed **by consensus that Mary relay to the Pastoral Council that this committee believes that the Sister Parish should be a standing committee reporting directly to the Pastoral Council rather than a sub-committee of Social Justice.**

6. Home for Awhile – Mary. New resident chosen. Mary stated that they are doing good work. The women are mentored. There is no new information regarding the possibility of adding another apartment to the program.
7. Days for Girls – Mary, Doreen & Julie. Meeting on second Tuesdays of the month. The May meeting was well attended. The next meeting will be June 9 at 7:00PM in the Sun Room. Mary will ask Father Jim whether we can donate the hygiene gets to the Blessman Ministries in Des Moines. They will pay the shipping costs. We were told that there is an endless need for the kits.
8. Need board members or representatives for Food at First, Ames Ecumenical Housing, AMOS, Home for Awhile. Julie reported that Dick McCoy has agreed to be St. Cecilia's representative to the Ames Ecumenical Housing Corporation. Regarding Food at First, Doreen will speak with Chris Martin to get a better understanding of what is expected of a board member at FAF.
9. Pastoral Council – Todd. No report.
10. Financial reports – Becca. No report.
11. Committee reports:
 - a. Good Samaritan Fund/Food Pantry donation: **445** pounds in April, *April 18/19 – Tom & Dorothy Sally; May 16/17 – Chuck Habing*
 - b. Hunger Coalition – Marlene stated that the coalition continues to work on identifying the root causes of poverty and in finding solutions. The summer program in Ames will run from June 1 to July 8 and in Nevada from June 8 to July 16. A number of organizations, Food Bank of Iowa, Mary Greeley Food Service, and the Nevada School District, will be providing the food.
 - c. Food at First –Doreen, Cynthia, Julie, Cindy. The transition for the meals and market programs to First Christian Church went smoothly. All is proceeding well.
 - d. Good Neighbor - Doreen reported that some funding for the gas voucher program from Rotary has been lost. However, the good news is that GN has been selected as a recipient of Northcrest Community Outreach funds. The wheelchair accessible ramp has essentially been completed but there still remain mandated changes from the City of Ames' second inspection.
 - e. Restorative Justice - Barb/Ron. Barb is in charge of scheduling volunteers but not mentoring. The Saturday services have been well attended. She believes that the program is going well.
 - f. Individual Assistance – Ron. Requests are being addressed.
 - g. Emergency Residence Project – Julie. The Executive Director's job description has been approved by the Board. Staff benefit packages continue to be discussed.
 - h. AMOS. No information was available regarding the success of AMOS' recent fundraising project.
 - i. Gabriel Project - Bethany. Walk for Life on June 20 at Ada Hayden Park. There will be a sign up table after Masses.
 - j. Sanctity of Life – Garland submitted the minutes of the last meeting and they were included in the committee's packet. Thank you, Garland.
 - k. Additional issues I. Community that Works will host a presentation by AMOS on the 4th Tuesday of May after the FAF meal. II. Ron announced a Veteran's Retreat at the American Martyrs Retreat House in Cedar Falls on June 19-21. Please see Deacon Ron for more information. III. Cynthia reported the 2015 Rice Bowl results. Total \$2,998.00. This includes \$602.00 from the school and \$256.00 from Kathy Wipf's class awareness/fundraiser. Thank you to all who participated. There will be a bulletin announcement of the total. Thank you notes have been sent to the school and to Beth.

E. Prayer/Adjournment. The meeting was adjourned at 9:15 PM.

Parish Life Welcoming Committee

June 2, 2015

Place: Sun Room

Present: Marlene Weisshaar, Rick Brimeyer, Joan Jones, Don Seaton, Sue Seaton, Bev Peters, Pat Tallman, Barb Tallman, Jo Anne Dalhoff

Note Taker: Bev Peters

The meeting was opened with prayer.

The minutes of the May meeting were approved as printed.

Parish Council Report:

The new parish council mission statement is:

FORMED by the Word of God ...

UNITED by the Holy Eucharist ...

ENLIVENED by the Holy Spirit!

There will also be some changes to the by-laws.

There is an invitation out to a couple for Parish Life chair. If there is not a response, Rick will contact some of the unsuccessful Parish Council candidates.

The Parish Elections process was much improved this year. Successful candidates were put on the website immediately. Committee asked if results could be announced at Mass the following week.

The Klingseis bequest is still under discussion. \$22,000 was set aside for immediate use and something visible. A proposal to build community, engage those less involved and promote planned giving is being considered

A new director of Faith Formation has been hired to begin July 1... She is from California and currently lives in Des Moines.

The reception for Father Jim's 40th on May 31 was successful.

Committee Reports:

Registration – The next new member registration weekend will be August 22 & 23.

Calling – 2 new families from the Jewell registered and one from Roland and one from Huxley. It was discussed to find a current parish member from those communities that would be willing to contact the new families. Joan will ask Elisabeth L if she would be willing to check with the office to get that information.

Coffee and Donuts – They are getting people signed up for the summer dates.

Events – New Member Event

Sue Seaton, Marlene Weisshaar and Joan Jones shared their suggestion to invite newly registered members to coffee and donuts the 5th Sunday of the month. The next one would be August 30. It would include a tour of the facilities. The welcome committee would serve.

Stewardship Fair is August 29 & 30. Bev and Sue will organize a table representing the Welcoming Committee for the event.

New Business:

The Welcoming Committee was asked if we would host a reception for Mark Bortle's ordination celebration in July. After discussing how this fits into our committee goals, it was suggested that the special events committee coordinate this and we will help with the Sunday coffee and donuts after Mass.

A discussion was held on working with CFM to host a social event for newly registered young couples. It would be a wine and cheese event on a Friday night with child care provided. Current parishioners with young children would also be invited to interact with the new members. Need to check with CFM groups to gauge their interest and to help with this.

Staff Report

Faith formation secretary Dorie resigned so a search is now underway for that position. Kathy and Dawn are shifting their responsibilities in the office. JoAnne handed out a parish newsletter from Wisconsin to read for the next meeting. It was asked when new listings of staff and committees would be updated as they are helpful in contacting people and committees.

The welcoming committee updated the current membership list.

In August the committee will review our past 2 years. Please bring the PLC Welcoming Strategic Planning Sheet. (In dropbox under Mission, Goals, Budget file). Some of our accomplishments are:

New Member Registration Weekends, Calling Committee, New Member Events, Coffee & Donuts, Umbrellas and Wheel Chair available, Increase Handicap parking in back during Mass, Military group spin off.

Sharing: Barb's son brought a bulletin back from a church in North Carolina. She contacted the welcoming committee person. New people are introduced during Mass and new members get a basket with bread, juice, and church information.

Next Meeting: August 4, 2015

Note Taker: Lois

Respectfully submitted,

Bev Peters

Liturgy Committee – June Report

Present: Diana Shonrock, Cyndi Volko, Gary Aitchison, Kay Aitchison, Randy Dalhoff, Bob Hauser, Fr. Jim

Meeting began with evening prayer.

The Liturgy Committee will give their Visioning Update of their initiatives at the June Pastoral Council Meeting. Bob has prepared a chart for the council and will add it as an addendum to the June Report. Committee discussed the first initiative at length. It was noted that some formation would be needed.

The Liturgical Calendar 2015-2016 calendar was distributed to the committee members. Some minor corrections were already noted. The RCIA rites and adult confirmations dates have not been added to the calendar. It is a fluid document.

The Stewarship Commission recommended that we consider bringing up the 'offertory in procession, showing the link between the sacrificial offering of the people and Lord'. The committee was in consensus that we do not proceed with the suggestion. There was concern that it would delay the presentation of the gifts (bread and wine), since the monetary offering would need to be gathered before the gifts were brought forward. Fr. Jim noted he has been to parishes where a symbolic offering has been brought forward and it is not very effective. Fr. Jim noted that the bringing forward the financial offering is really a secondary action. [Note: Roman Missal, paragraph 73, "The bringing forward of the bread and wine by the faithful is a *praiseworthy practice*, while bringing forward 'money or other gifts for the poor ... collected in Church is *acceptable*, given their purpose, they are to be put in a suitable place away from the Eucharistic table."] Also, there is the issue of securing the offering after the Liturgy.

Review of the Corpus Christi Procession - Overall, the procession was done well and reverently. The luncheon prepared by the Wilson family and their team of volunteers was wonderful and served a little over 100 people. There is concern about having the procession on Memorial Day next year considering we had trouble securing volunteers to help with the actual procession this year. Many 'jobs' were covered at the last moment. A suggestion was made to alter the route and keep the procession on the property. Also, there was the suggestion possibly having the procession on an alternate date such as the traditional date of Corpus Christi which would be the Thursday after Holy Trinity or on Holy Trinity Sunday. Cyndi plans to speak with Rosemary Wilson about the possible dates.

Dorothy Sally has agreed to become the coordinator of the Extraordinary Ministers of Holy Communion. We thank Tom Budnik for his many years of service and wish Dorothy well in this new endeavor.

With new ushers and staff, it was noted that a AED (defibrillator) training session should possibly be offered in August. Randy Dalhoff will try to coordinate a date with Dr. Burns and Erv Rowlands.

Eucharistic Adoration will have a short break during during the cleaning of the Chapel Hallway and on the July 4th weekend. Cyndi noted in December 2016 that it will be the 20th anniversary of Eucharistic Adoration and would like to do something special for the occasion. Fr. Jim suggested that we have Eucharist Adoration registration tables set up in August when the Gospel of John Chapter 6 readings come up.

A Blessing of Grandparents will take place the weekend of July 25-26.

A renewal of wedding vows ceremony will take place on Sunday, August 16 in the afternoon coordinated by Gary and Kay.

Liturgical Formation Night will take place on Thursday, September 17 at 7pm. It was suggested that some formation on the upcoming Year of Mercy may take place. Bob mentioned that it might be good to have a session on the online Ministry Scheduler program.

There will be no July meeting. Next meeting is scheduled for Thursday, August 20.

LITURGY COMMITTEE INITIATIVE UPDATE --- All initiatives are code 'yellow' in progress.

INITIATIVES	ACTIVE DISCUSSION	RESPONSIBILITY	COMMENTS
<p>Research options to enhance the existing worship space in accordance with "Built of Living Stones".</p>	<p>Discuss options for a new crucifix in the Church.</p>	<p>Sub-Committee: Cyndi Volcko has offered to serve.</p>	<p>Current Liturgical piece of the 'Resurrected Jesus' in the Church does not theologically represent the risen Christ without the wounds and not necessarily in compliance with 'Built of Living Stones'.</p>
<p>Increase youth involvement at weekend Liturgies.</p>	<p>Recruit, Formation critical, and send forth servants.</p>	<p>Liturgical Ministry Coordinators Work with Ames LifeTeen leadership</p>	<p>Currently, several families involve their children in greeter and usher ministry. The music ministry had about 14 high schoolers who participated off and on throughout the year. Need more effort in recruiting Lectors and possibly EMHC's.</p>
<p>Seize opportunity to use technology through Liturgical Ministry Scheduling.</p>	<p>Using the Ministry Scheduler Pro from ACS to help coordinators schedule and find subs. Also, to provide ministers an online schedule and tools to coordinate their schedule.</p>	<p>Bob Hauser and other Liturgical Ministry Coordinators</p>	<p>All coordinators now have access to schedule through the web terminal. E-mail schedules reminders can be sent through the program. Ministers can request subs online.</p>

Draft

St. Cecilia Parish - Finance Council Meeting Minutes for Tues. June 16, 2015

In Attendance:

Mark Moore - Chairman

Joel Thilges - Vice Chair

Diana Weber - Secretary

Janet Brimeyer - Finance Council Member

Johna Clancy - Finance Council Member

Tom Donner - Finance Council Member

Tricia Lenz - Catholic Schools Rep.

Frank Oppold - Planned Giving

Ric Nelson - Parish Council Rep.

Bill Haas - Stewardship Comm.

Doug Schulte - First American

Jim Gibbons - First American Bank

Meeting called to order at 7pm.

2. Presentation by First American Bank - Doug Schulte started our meeting with a presentation reviewing St. Cecilia Educational Endowment. He started with the Investment Policy and stated that he felt this statement is a good one for our account. Doug then went through the account profile, portfolio holdings, monthly distribution (which will increase effective July 1, 2015 from \$4,979.55 to \$7,171.57 per month in accordance with the distribution guidelines), and the portfolio performance. Jim Gibbons also had some brief comments.

1. Bill Haas from the Stewardship Committee, led the group with the Stewardship Prayer. After the prayer, Bill discussed briefly the book, "Stewardship A Disciple's Response" that we will be reading and reflecting upon starting with our August meeting.

3. The minutes from the May 19th meeting were reviewed. One correction was made to 4c., Building Fund should be Legacy Fund. The minutes were approved with this one correction.

4. Old Business

- a. St. Cecilia Ministry Endowment Fund - The document has been signed by Fr. Secora; Tim Simodynes, Parish Council Chair; and Mark Moore, Finance Council Chair, to officially name this fund.
- b. Investment of Various Bequests - The Finance Council approved to invest \$400,000 from the Klingseis Bequest for the new St. Cecilia Ministry Endowment Fund with The Catholic Foundation for the Archdiocese of Dubuque Designated Funds. Joel made the motion with a second by Tom. Discussion followed. The Finance Council was unanimous with this decision for the following reasons:
 - 1 No TAXA will have to be paid on this money.
 2. It is protected from Archdiocese lawsuits.
 3. No RFP needs to be written. Local financial institutions would probably not be interested in writing a RFP for such a small amount.
 4. This true endowment fund is guaranteed a 4% annual disbursement. St. Cecilia's has the option to spend or reinvest this annual disbursement.

5. By having money invested with The Catholic Foundation for the Archdiocese of Dubuque, St. Cecilia's will have access to many Planned Giving marketing materials.

The second major action that the Finance Council approved was to invest the \$400,000 from the Klingseis bequest that was approved for the St. Cecilia Legacy Fund and the \$453,444 from the Watkin's Estate that was designated for the St. Cecilia Legacy Fund and the \$776,668 that is in savings at the Archdiocese. This comes to a total of \$1,630,112. One million (\$1,000,000) will be invested with The Catholic Foundation for the Archdiocese of Dubuque in Trust Accounts. This is a 10 year investment. The remaining \$630,112 will be invested in the Legacy Account with 1st Point at First National Bank. This action was taken for the following reasons:

1. Even though the Trust Accounts are for 10 years, we would have the option to borrow from the Archdiocese against this account (and pay interest) if we needed some money.
2. The money in the Trust Accounts is not subject to TAXA.
3. Having money in the Trust Accounts, gives Planned Giving committee another option for donors.
4. No RFP was needed for these investments.
5. By investing some of the funds with First National Bank, St. Cecilia's total money invested with them would be over \$3,000,000 therefore lowering our fees.
6. Tom made the motion to invest the money as noted above. Mark, Diana, Janet, Tom and Johna approved this motion. Joel abstained on this motion since it could be a conflict of interest. A document called "Investments Approved June 2015 written by Mark is attached.

C. Tithing Committee - Ric gave an overview of the last meeting of the Tithing Committee. The Parish Council developed a new Mission Statement, which Can be found on the front of the bulletin. They discussed renaming tithing as charitable giving or joyful giving so it is not a numbers' formula.

6. Reports:

- g. Catholic Schools - Tricia said they have a new part-time cook hired, Melissa, and preschool is all settled in the school for next year.

Next Finance Council meeting on July 21, 2015 will be informal with a gathering at Wallaby's at 7pm.

Closing Prayer and Adjournment @ 8:35pm.

ACTIONS APPROVED BY FINANCE COUNCIL JUNE 16, 2015

Invest \$400,000 from the Klingseis Bequest that was approved for the new St. Cecilia Ministry Endowment Fund with the The Catholic Foundation for the Archdiocese of Dubuque Designated Funds. This money is sitting in the General Savings Account with the Archdiocese. This is a true endowment fund. We cannot get the \$400,000 back.

Invest the \$400,000 from the Klingseis Bequest that was approved for the St. Cecilia Legacy Fund and the \$453,444 from the Watkin's Estate that was designated for the St. Cecilia Legacy Fund and the \$776,668 that is in savings at the Archdiocese. This comes to a total of \$1,630,112. One million (\$1,000,000) will be invested with The Catholic Foundation for the Archdiocese of Dubuque in Trust Accounts. This is a 10 year investment. The remaining \$630,112 will be invested in the Legacy Account with 1st Point at First National Bank.

The \$400,000 from the Klingseis is sitting in the General Savings (D & L) Account with the Archdiocese. The \$453,444 is sitting in the Building Fund with the Archdiocese and the \$776,668 is sitting in the Church Endowment Fund with the Archdiocese. All of these are listed on the first page of the May Finance Report under the Cash Accounts. (The Building Fund and Church Endowment Fund are all in the General Savings (D & L) Account at the Archdiocese.)

This will leave \$893,682 in General Savings (D & L) Account with the Archdiocese.