

St. Cecilia Parish – Finance Council Meeting Minutes for Tuesday December 13th, 2011

In Attendance:

John Nelson – Vice President	Mark Hanson - Secretary
Fr Jim Secora	Char Van Kerckvoorde – Parish Business Mgr
Sly Upah – Pastoral Council Rep	Janet Kazwell – Finance Council Member
Steve Heideman – Faith Formation Council Rep	Pat Stahr – Catholic School Board Rep
Tom Primmer – Faith Formation Director	Absent: Joel Thilges-President

Meeting called to order at 7pm

Opening prayer lead by Fr Jim Secora

Minutes from November meeting were approved

Old Business:

- Jewell facility: Final documents are getting prepared for signature. Liturgical items must be removed from the building. Discussion was held and tabled concerning where to put the receipts from the sale.
- Remodeling of offices: Shelves were added in hall to make better use of space and keep the look professional.
- Father Richmond Salary Arrangement: Pastoral Council approved it so new arrangement will begin in 2012.
- Long range planning committee is still being put together and volunteers are needed. Fr Jim Secora is in charge.
- Tuition assistance final policy was discussed further and tabled pending more investigation. Four tuition assistance request for religious education were approved.
- Audit: Has been finalized and recommendations are in the process of being implemented.

New Business:

- Funding of Books: \$500 was approved to help pay for the books with the remaining paid by parishioner contributions.
- Tom Primmer reported on a plan to hold a full set of sessions from the Financial Peace University program. Finance council approved.

Reports:

- Financial: Budgets for all areas to be finalized in February. Char discussed schedule for budgets and process.
- Facilities: Discussed and agreed to spend money necessary to fix lighting issue in back of church but reuse old bulbs if possible.
- Long Range Vision: Fr Jim said the Pastoral Council was planning for an initial meeting in mid January.
- Planned Giving: No report.
- Technology: Sly Upah reported that the first meeting had been held and they are working on coordinating needs between different activities in the Parish.

Closing prayer lead by Fr Jim

Adjournment at approx. 9:00