

## **Saint Cecilia Parish Finance and Administration Commission regular monthly minutes**

Date: March 8, 2011

Location: St. Louis Rooms

Members Present: Father Jim, Rick Hoenig, John Nelson, Char Van Kerckvoorde, Mark Hansen and Randy Dalhoff (chairperson)

Also present: Steve Heideman

Meeting started at 7:03pm.

The agenda items are reordered and will be henceforth so that old and new business appears first. This order allows Father to leave early if he wants. The remaining reports are usually known to Father already.

The Faith Formation Commission recommended that \$200 be contributed to American Martyrs Retreat House. That has been done.

Preschool budget is still projected to come up short for the year. Estimated shortage is between \$16K and \$21K. Enrollment came up short from the projected count based on previous years. Probable cause was more parents taking their children to the state funded preschools.

FY12 budgeting continues. The draft budget is still has \$46.5K more in expense than income.

Long Range Facility Planning Committee formation will be taken off the Old Business until the parish mission statement is completed.

Still need to find a chairperson for the Planned Giving Committee.

The Council entered executive session at 7:30pm and exited the executive session at 7:40pm.

The Business Manager's Search Committee is formed and **Randy will request available times so that all may attend the first meeting to begin the process.**

The Finance Council recommends to the Gala committee, Faith Formation Commission and Parish Catholic School Board that the Gala Fund-A-Need monies be split 60% School, 20% Faith Formation and 20% Youth Ministry and the fund be distributed for technology purchases by those areas. **Mark will contact the Gala chairperson.**

The new custodian for the church was hired on February 21.

Facility needs – fix deteriorated portions of the north side concrete parking lot, repair sidewalk to north handicap church door and the south entrance near the Social Hall kitchen needs to be made handicap accessible (widen entrance).

Meeting adjourned at 8:50 pm.

Submitted by Randy Dalhoff