

Saint Cecilia Parish Finance and Administration Commission regular monthly minutes

Date: March 9, 2010

Location: Conference Room

Members Present: Jerry Greving, John Nelson, Father Jim, Char Van Kerckvoorde, Tim Simodynes, Greg Stejskal, Joel Thilges, Cheryl Carlile and Randy Dalhoff (chairperson)

Meeting started at 7:07pm.

Added the agenda item of deciding if the committee should invite bank investment staff to speak on economic conditions.

The facilities group is keeping a list of items needing attention with notations on status. Many items are still on the to-do list.

Tom Donner will act as a general contractor in the Expansion Remodel Project to be started shortly.

The parish has asked for a TAXA abatement on the monies collected for the Expansion Remodel Project since part of the reasoning for the project is educational in nature.

Jerry will be putting together a proxy to sell the van that the church as had for a year now.

The goal is to have all parish budgets ready to be presented at the next Finance Commission meeting in April. The BOE has completed the School budget settling on a \$321,350 subsidy from parish funds. It was presented and subsidy amount accepted by the Finance Commission. **Jerry, Rick Hoenig and Mark Hansen will be meeting soon to look over non-salaried pay.** The commission requested that Jerry, working with Father, present reasonable salary raises for the staff (exempting himself).

Staff with contracts will have their contracts let in a timely manner.

Randy will bring the Finance Council Charter for review at the April meeting. The archdiocese expects the parish to have a Finance Council set up by July 2010.

The Q&A pamphlet is still in the works. John presented ideas for it to Jerry who will continue to work on it as time allows.

After discussion it was decided to line up Joe Hefferman from First American Bank, where the Educational Endowment Fund is held, and Steve McLaughlin from First National Bank, where the Church Endowment Fund is held, to each speak at a meeting in May and June. Topic would be the economic conditions and effects on the endowment funds.

The Gala financial report is nearing completion. There are only a few items left to pursue.

Meeting adjourned at 8:10 pm.

Submitted by Randy Dalhoff