

Date: October 2007 Parish Council

Business Office Report Submitted to PARISH COUNCIL

Activities for September, 2007:

Included in this packet is the September, 2007 financial report. The checking accounts, D& L savings accounts with the Archdiocese of Dubuque, and Endowment fund statements are reconciled. The parish income and expenses reflected net income of \$98,864 for the fiscal year. Upfront payments of education and religious education tuitions and fees were the major contributors to the current surplus. Excess cash flow has been invested in savings.

- The parish social hall kitchen has been cleaned, painted, and floors waxed. We plan to enhance storage by capping the restroom fixtures and moving a refrigerator (KC) into that area along with shelves for storage.

Activities for October, 2007:

- A building fund loan \$24,000 payment was made in October bringing the loan balance to \$1,102,000.
- On the week-end of October 5 – 7, there was a small fire in the girls restroom adjacent to the Education Center Multi-purpose room. The Ames Police Department was contacted. The fire did not cause damage but an investigation was conducted. The parish facility use and security guidelines were reviewed with staff and with several users of the facilities to raise awareness of our responsibilities to keep our facilities clean, safe and secure.
- We have been evaluating the need for a Communications Specialist/Development Director for the Saint Cecilia Community. Karen Kerns has been retained on an independent contractor basis as our Development Director.

Respectfully submitted,

Jerry Greving
Business Mgr.

*Parish members may obtain a copy of the financial report tables submitted with this report at the Parish Office.