

Date: May, 2005 Parish Council

Business Office Report Submitted to PARISH COUNCIL

Activities for April, 2005:

- Included in this packet is April 2005 financial report. Our checking account and all D & L savings accounts with the Archdiocese of Dubuque are reconciled. At this time of the year our church income and expenses should be 83.3%. Income above 83.3% is good. Expenses under 83.3% are good.
- “Meet the Candidates” and “Ballots” for Parish Council and Board of Education are printed. Distribution of “Meet the Candidates” were placed in the bulletins for the weekend of May 14/15 with election “Ballots” to be handed out the weekend of 5/21 and 5/22. Three positions are available for the Parish Council and two positions for Board of Education.
- The architects were supplied an information sheet to be filled out and returned to Catholic Mutual for insurance coverage of Phase I and the same information sheet to be filled out for the priest’s house to insure for adequate coverage. Insurance has been paid for the church/school and the ’73 Chevy truck.
- Employment Agreements for the non-contractual staff are completed and will be distributed in June notifying each employee of their 2005/06 salary scale and benefits.

Respectfully submitted,

Arlene Stacy, FCBA
Business Mgr.

*Parish members may obtain a copy of the financial report tables submitted with this report at the Parish Office.

