

Date: August 17, 2004 Parish Council

Business Office Report Submitted to PARISH COUNCIL

Activities for July:

- Included in this packet is July, 2004 financial report. Our checking account and all D & L savings accounts with the Archdiocese of Dubuque are reconciled. At this time of the year our income and expenses should be 8.3%. Income above 8.3% is good. Expenses under 8.3% are good. I have closed the church's accounting records for Fiscal Year 2003/04 and submitted the Archdiocesan Fiscal Year 2003/04 report to the Archdiocese Finance Officer, the Episcopal Vicar, and the Regional Director. I want to thank Randy Dalhoff, Chairperson of the Finance Committee, for compiling the report.
- To offer a service to our parishioners, Joe Heffernan, a specialist in estate planning, will present at this meeting a proposed presentation to our church parishioners about "Legal Issues and End of Life Decisions".
- The weekend of August 28, the school is scheduled to inform our parishioners of the need to increase our fund for Tuition Assistance.
- I have hired a full-time custodian for the church facility. His name is Patricio Quiroga.

Respectfully submitted,

Arlene Stacy, Business Mgr.

*Parish members may obtain a copy of the financial report tables submitted with this report at the Parish Office.

