

## **Minutes of the regular monthly meeting of the Saint Cecilia Parish Finance Committee**

Date: June 7, 2004

Location: Dublin Bay

Members Present: Joel Thilges, John Nelson, Arlene Stacy, Clint Steele, Ed Fawkes, Father Terry, and Randy Dalhoff (chairperson)

Meeting started at 7:30pm

Minutes of the May Finance meeting were approved after amending them to replace the phrase "recent heart attack" with "recent illness".

John reviewed the bank statements for May.

Campaign Continuing Committee will prioritize the list of uncontacted parishioners and begin contacting via phone.

Three tuition assistance applications were reviewed and approved for partial payment. Total granted is \$910. At the present time there is only about \$1,200 available for School, RE and YM tuition assistance. The aforementioned grants will reduce this pool to about \$300. It is expected that the BOE will do some sort of fundraising soon to replenish this tuition assistance pool.

Arlene gave a debriefing of some of the topics covered in her recent Church Business Administrators session. Topics covered were property management, identify theft, personnel background checks, church insurance requirements, security, worship space acoustics and lighting along with multimedia presentations.

PhoneTree discussion is tabled until a later date.

The monthly service/lease fee for a newer networked copier is \$18/month less than the current model the church uses. Copy count is the same for both. Finance Committee gave the go ahead to switch to the newer, cheaper copier.

The substitute church custodian is unable to work the month of July and the current housekeeper may have to reduce her hours. Arlene will investigate how to find help to fulfill those jobs. Maybe some combination of church, social hall and rectory cleaning can be done to employ a full time person is feasible.

Approval was given to move the extra money left in the Bus Fund into the Tuition Assistance fund. This money has been carried for over a year in case the current busing method had financial problems. That does not seem to be the case.

Charitable giving seminars can be given in the August through October time frame. Still need Parish Council approval to conduct such events.

Discussion of moving the pastor to an off-site location was discussed. We will continue to look for viable sites in the area. A house may be desirable, but that entails lawn care and snow removal. A townhouse with maintenance agreement might be an easier model to fund. This is still a desirable option for pastors and lends the rectory to be used for badly needed meeting rooms during Phase 1 construction.

For the Social Hall and Gathering Space building project the safe used for collections needs to be moved. The usher's room seems to be the best location, though the door will need to be locked outside of Mass times.

The Title 1 building is removed and utilities disconnected. The cement slab remains and is our duty to remove it. Cost of removal is to be billed to the Ames School District.

Meeting adjourned at 9:00pm.

Submitted by Randy Dalhoff