

Minutes of the regular monthly meeting of the Saint Cecilia Parish Finance Committee

Date: May 11, 2004

Location: Saint Francis Room, Saint Cecilia Parish

Members Present: Joel Thilges, John Nelson, Arlene Stacy, Clint Steele, Ed Fawkes, Father Terry, and Randy Dalhoff (chairperson)

Meeting started at 7:05pm

Minutes of the April Finance meeting were approved.

John reconciled the bank statements for April.

The DRE has been hired. The budget will be adjusted to fit in the salary. An attempt will be made to have the budget at the May Parish Council meeting such that it can be taken for perusal and approved/amended at the June meeting.

Sally Elbert is leaving her position on May 14. Current thought is to hire an office assistant to help with the campaign drive. Greg Willard has been temporarily hired to replace Vern, church-side custodian, who suffered a recent heart attack.

Arlene presented an example of presentations that could be given at Saint Cecilia to help parishioners make decisions concerning what would happen to children and estate upon household heads' deaths. The presentations are usually given over a few nights and are geared toward different age groups. The presentations address the different problems that could occur upon the death of one or both heads of household. The Finance Committee has been discussing presentations like this for a few years and has yet to do something like this for the parishioners. Joel will ask an estate planner he knows if that person would be interested in giving presentations. The parish should decide to do this and set a date, doing so such that the presentations could be setup by Fall.

The HVAC system at the Education Center is continuing to receive attention from the Siemens group. Changes are being made to better suit the inhabitants. However, a full test of the heating setup will not be possible until Fall/Winter 2004.

Ed Fawkes presented prices of procuring a lawn mowing unit for the parish. The current mower was recently repaired and works other than being hard to start at times. The question of buying a new mower now or buying one in the future will be given to the Parish Council for a decision. Finances could be arranged to buy the proposed new mower with a price between \$3400 and \$3800.

A problem of thanking everyone for their completed pledges or large single donations was brought up since one parishioner did not receive a Thank You note. Arlene will investigate the process and look at a way to get Thank You letters sent, as well as, contributions statements for the large single donations and stock gifts.

Some parishioners are running into difficulties in making their campaign pledges. In the last two months about \$30,000 in pledge reductions has occurred. An effort will be made to find those parishioners who have not been contacted yet about the Building Campaign. New parishioners since January will be contacted later after being in the parish awhile.

Meeting adjourned at 8:15pm.

Submitted by Randy Dalhoff