

## **Minutes of the regular monthly meeting of the Saint Cecilia Parish Finance Committee**

Date: April 13, 2004

Location: Saint Francis Room, Saint Cecilia Parish

Members Present: Joel Thilges, John Nelson, Arlene Stacy, Clint Steele, Ed Fawkes and Randy Dalhoff (chairperson)

Meeting started at 7:10pm

Minutes of the March Finance meeting were approved.

John reconciled the bank statements for March.

The Continuing Campaign Committee is being formed and has held one meeting. A plan of attack has been put together to contact those donors behind in pledge payment and to contact those that still need to be approached about making a pledge. The committee is still in need of volunteers and would welcome those willing to help out.

Arlene reported that the rider mower used for the parish grounds is in need of major repairs. Purchased in 1991, it has 1152 hours on it and needs about \$682 in repairs. New mower is over \$6,000. Finance Committee gave approval to repair and prolong its life.

Arlene stated that Gibbs Plumbing will do installation of the grease trap in the Education Center kitchen. Work will be done the first week of June.

Arlene requested permission to change the employee handbook to state that Good Friday may or may not be an employee holiday. Committee gave approval to make the change. The day is problematic in that the school staff is sometimes in session that day.

The DRE hiring is currently in the interview stage.

Easter collection was \$24,000 out of the total Sunday collection of \$28,000. At this point the Easter collection is a little over \$1,000 below the budgeted amount.

Two Tuition Assistance requests were approved. The Tuition Assistance fund is getting low and some type of drive or fundraiser is needed to build it back up. The Committee is leaning on the BOE to handle this.

The preliminary parish budget was presented and will be approved once the DRE hiring is completed, since that salary is unknown at this time.

Randy will notify First National Bank that some liquidation of the Church Endowment will be required in the future to help pay for Phase 1 of the building project.

Meeting adjourned at 8:10pm.

Submitted by Randy Dalhoff