

Date: April 20, 2004 Parish Council

## **Business Office Report Submitted to PARISH COUNCIL**

Activities for March:

- Included in this packet is March, 2004 financial report. Our checking account and all D & L savings accounts with the Diocese of Dubuque are reconciled. At this time of the year our income and expenses should be 75%. Income above 75% is good. Expenses under 75% are good.
- An updated Fiscal Year 2004/05 Budget has been submitted to Finance Council members for approval. It was the consensus of the group that the Fiscal year 2004/05 budget cannot be finalized or submitted to the Parish Council for final approval until the hiring of a DRE is completed.
- Installation by Gibbs plumbing of grease trap in school kitchen to commence the first week in June.
- Carpets in the church and school are scheduled for cleaning June 30 and July 1st and 2<sup>nd</sup>.
- 2004 4-H Conference Community Service Workers will be here on June 30 to assist with any volunteer clean-up we may require.

Respectfully submitted,

Arlene Stacy, Business Mgr.

\*Parish members may obtain a copy of the financial report tables submitted with this report at the Parish Office.

