

Date: March 16, 2004 Parish Council

## **Business Office Report Submitted to PARISH COUNCIL**

Activities for January:

- Included in this packet is February, 2004 financial report. Our checking account and all D & L savings accounts with the Diocese of Dubuque are reconciled. At this time of the year our income and expenses should be 66.67%. Income above 66.67% is good. Expenses under 66.67% are good.
- As of this date we have 85 Parishioner Families signed up for Automatic Withdrawal for regular offertory and "Building for the Future" contributions. This is 12% of our 700 families giving. ACH forms are being included with the invoicing for the campaign for those not currently requesting automatic withdrawal.
- The first draft of fiscal year budget for 2004/05 is being reviewed by the Finance Council.
- I'd like to thank the entire staff for their contributions to the Volunteer Appreciation Mardi Gras shindig as we received many compliments from our volunteers.

Respectfully submitted,

Arlene Stacy, Business Mgr.

Parish members may obtain a copy of the financial report tables submitted with this report at the Parish Office.

