

## meeting minutes

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<b>Date:</b>	February 20, 2007	<b>Date of Issuance:</b>	02/21/07
<b>Project:</b>	<b>St. Cecilia Chapel</b>		
<b>Project No.:</b>	27221.00	<b>File No.:</b>	
<b>Present:</b>	Father Ivan Nienhaus Jeff Witt Al Joensen Sister Mary Kay Panowicz Liturgical Arts Committee Bill Dreyer Chad West		
<b>Distribution:</b>	Jeff Witt, Al Joensen		

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Comments, additions, or corrections to this memo should be communicated in writing to RDG Planning & Design within seven (7) days of issuance. If no comments are received within that period, this memo will be assumed accurate and filed as a part of the permanent record for this project.

### Discussion:

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- 1) RDG Rudi Lee Dreyer presented schematic drawings for the chapel.
- 2) Chapel layout was discussed:
  - a) Tabernacle can be emphasized or deemphasized with lighting
    - i) Tabernacle should not be an active part of liturgical action, per Father Nienhaus
    - ii) Tabernacle serves both large nave and chapel
  - b) Mass can be broadcast into chapel via speakers
  - c) The high stained glass of the reredos wall to be visible from both the large nave/sanctuary and the chapel
  - d) Chapel will be used for daily mass and adoration
    - i) Visual and acoustical separation between chapel and nave needs to be addressed in design development
  - e) Eucharistic ministers need to access the tabernacle during mass
  - f) Question was asked about the possibility of putting openings in the walls on either side of reredos wall to allow additional views to the tabernacle
    - i) Bill Dreyer noted that this wall is load bearing, but it would be possible
  - g) Location of monstrance – can sit on top of tabernacle, per Father Nienhaus
  - h) Security is a valid design concern
    - i) People in adoration want to feel secure
    - ii) Limit access to remainder of church facility
  - i) Chapel will have its own HVAC system; size and location will be determined during design development
- 3) Liturgical Arts Concerns:
  - a) Cross, baptismal font, altar, stations of the cross, statuary, ambry, tabernacle, banners, candle holders, sanctuary lamp, stained glass window from current chapel to be relocated to new chapel
    - i) Liturgical Arts Committee to prioritize these items
- 4) Miscellaneous Items
  - a) Mary Kay noted that she would like to see the musicians located in the nave so that the musicians could “support” the congregation instead of singing “at” the congregation
  - b) Size of altar platform in nave must be large enough to handle distribution of communion
  - c) New church could possibly be used for concerts and lectures
  - d) During phase 2 construction, mass will be held in Social Hall, with overflow into Gathering Space



- 5) Next steps:
- a) Schematic design to go before the diocese
    - i) Church Commission (liturgical input)
    - ii) Building Commission
  - b) RDG Rudi Lee Dreyer to prepare drawing package for March 16 meeting

The above constitutes our interpretation of the issues discussed. Please bring errors or omissions to the attention of the Architect.

Chad J. West

