

SAINT CECILIA PARISH BOARD OF EDUCATION MEETING

January 5, 2010, in the Adult/Youth room

Members Present: Tim Simodynes, Nathan Pelzer, Diana Thatcher, Rick Hoenig, Corrine Breitsprecker, Pat Stahr, Fr. Jim Secora, Mark Hanson (after 7:05)

Administrators Present: Tom Budnik, John Hayes (7:25-8:58), Anna Steele (7:29-8:58)

Ex-Officio Member Present: Deacon Alan Christy

Ex-Officio Member Excused: Megan Wolf (Family School Association)

Also Present: Gregory Stejskal (visiting seminarian), Carolyn Thogerson (recorder)

The meeting was called to order at 7:03 PM by Chairman Tim Simodynes. Tom led the group in a prayer and reflection prepared by Anna. It was agreed to alter the agenda for immediate presentations by teachers Crystal Hemann, Rita Anderson, and Susan Campbell of the school leadership team, who spoke about the Iowa Core Curriculum, and by teacher Katy Hyatt and counselor Angie Kuta (team member teacher Peg Stowell was unable to be present), who spoke about Positive Behavior Support. (John and Anna arrived.) There was consensus to approve the minutes of the December meeting as presented. Following discussion of alterations to the minutes by persons other than the author, after submission of an unapproved copy, it was decided that the author should be contacted and/or the name of the person making a change be added. Anna summarized the first page of the January edition of the *Faith Formation & Education BdGram*.

Administrative Reports:

Director of Religious Education: John provided a printed report.

Coordinator of Youth Ministry: Anna indicated a date change for her report: Confirmation Rite of Covenant will take place on February 7.

Principal: Tom highlighted portions of his report, including the hire of Mrs. Carrie Froelich who began her position as lead preschool teacher on January 4, replacing Lindsey Wirth whose last day was Dec. 18. He provided copies of the Iowa Department of Education team findings from the Comprehensive Site Visit of October 27-28, 2009.

Acceptance of Reports:

Parish Council: Pat said there was no meeting in December.

Finance and Administration Commission: Tim and Rick said there was no meeting in December.

Family School Association: Diana said that Megan reported that plans are progressing for the celebration of Catholic Schools week January 31- February 6, preceded by supper January 30.

Facilities Commission: Rick said commission members met several times with people working toward school expansion regarding the garage remodeling project. The need for side light windows for several rooms in the building will be addressed, as well as a hand rail for the stairs to approach the ambo (pulpit). Later in the meeting there was discussion of the curling of edges of carpet squares installed during the summer.

Budget: Rick provided budget summaries for July through December, 2009 for the preschool, school, hot lunch program, religious education, and youth ministry. He is working with Jerry Greving, parish Business Manager, to prepare budgets for 2010-2011.

Gala: The committee is attempting to keep paper use to a minimum, using the Internet as much as possible to promote the February 5th event.

Marketing: Nate said work is being done for Kindergarten Roundup on January 26 and classroom visit for prospective students the following day. Recently two articles were published in local papers. Diana will check with Susan Vernon regarding her attempts at school publicity.

STO: Tom hopes to learn more soon about the amount of money raised/contributed.

Policy Review: Tom will review local Board policies and bring his suggestions for changes to the next meeting, for Board consideration.

Unfinished Business:

Faith Formation Commission and Catholic School Board: Using information provided in the *Faith Formation & Education BdGram*, there was discussion about the archdiocesan mandate to transition to a parish faith formation commission and a school board governance structure. Clarification is needed about the date for the switch.

(John and Anna were excused and left the room)

Textbook Update: Tom will continue to prioritize and make plans to replace textbooks.

Status of Midyear Budgets: (see *Budget* report above)

New Business:

Process and Policies Related to Tuition Assistance: There was discussion of the current process and policy. The Finance Commission will be approached to determine whether changes are needed to permit funds to be distributed to families of students who are not St. Cecilia parishioners.

No **Pastoral Comments** or **Closing Thoughts** were offered.

At 9:32 Pat moved to adjourn; Corrine gave a second to the motion which carried. After praying together, the meeting adjourned.

Submitted by Carolyn J. Thogerson, Recording Secretary. Revised by Tim Simodynes.