

## SAINT CECILIA PARISH BOARD OF EDUCATION MEETING

May 5, 2009, in the Adult/Youth room

**Members Present:** Pat Stahr, Tim Simodynes, Kathy Wipf, Mark Hanson, Rick Hoenig, Nathan Pelzer, Diana Thatcher, Fr. Ivan Nienhaus

**Administrators Present:** John Hayes, Tom Budnik, Anna Steele

**Ex-Officio Member Present:** Deacon John McCully, Nancy Lee Fink and Megan Wolf (FSA)

**Others Present:** Barb Tallman

The meeting was called to order at 7:03 PM by Chairman Pat Stahr. Nate led the group in prayer. The minutes of the April 7 meeting should read that the Parish Council would be approached about Fund-A-Need for Gala next year, and that Tom would advertise for an unspecified teacher position. Kathy moved to approve the minutes with the changes. Rick voiced a second to the motion which carried. It was agreed to alter the proposed agenda to hear Barb Tallman's report on the NCEA convention immediately.

### **New Business:**

**NCEA Convention:** Barb Tallman spoke about her experiences attending the convention of the National Catholic Education Association in Anaheim, CA, in April.

### **Administrative Reports:**

**Director of Religious Education:** John Hayes called attention to portions of his printed report. Compliments were given concerning the celebration of First Eucharist on May 3.

**Coordinator of Youth Ministry:** To her printed report, Anna added information about the Life Teen Start-up Committee and said that there are hopes to continue Teen Mass during the summer months.

**Principal:** Tom reviewed sections of his printed report. He also said that Mrs. Anderson will have maternity leave during the next school year; Angie Kuta, Counselor, was inadvertently missed on the listing of teachers; sanitation efforts have increased because of the H1N1 flu pandemic.

### **Acceptance of Reports:**

**Budget:** Rick said that the budget will be revised when enrollment and tuition numbers are known. Tom noted that a substitute will be hired when the 5th grade teacher takes maternity leave.

**Finance Commission:** Tim provided the "draft" minutes of the April 14 meeting.

**Parish Council:** Pat offered comments on the April 28 meeting. It was suggested that the school web site address and classroom openings receive more publicity. Father Nienhaus said that the school needs to be consciously and repeatedly advertised.

**Family School Association:** Nancy introduced Megan Wolf, her successor as President of FSA, and announced events to be held yet this year.

**Facilities Commission:** Rick said that he and Mark met with the fire inspector and learned that no extra doors are needed to divide the A/Y room for use as a classroom.

**Marketing:** Diana said that the gathering for parents and students of the 2009-2010 kindergarten class was a successful community-building time and recommended that the event be held again next year.

**Gala:** There was no report.

**STO:** Tom announced receiving notification that 41 families had applied for tuition assistance and nearly \$31,000 was awarded to St. Cecilia families. Recipients are to be notified soon.

**Unfinished Business:**

**Recruitment for BOE Election:** Pat said that nominees Corrine Breitsprecker, Ann Fernando, and Andrea Spiker have agreed to run for election May 16/17 to fill two (2) positions to be vacated on the Board; if no other individual chooses to run, Pat will consider being on the ballot, to serve another term.

**Gala Fund-A-Need:** A group consisting of Tom, John Hayes, Bob Hauser, and a few parents will meet to form a plan to implement spending the donated funds as designated.

**Student Placement Policy:** There was brief discussion of the new policy.

**Parent Meeting:** Pat said that information given at the April 21 meeting was well received.

**Kindergarten 2009-2010 Get-together:** See Marketing report above.

**Space Utilization for 2009-2010:** Tom gave his rationale and recommendations (on page 1 of his report) for space utilization for classrooms. Discussion followed. Approval will be sought from the Parish Council.

**Technology Summer Support:** Tom requested that Troy Staudt be paid for his work during the summer. Tom will work with Rick and Mark to find the money.

**Teacher Assignments for 2009-2010:** Contained in the principal's report.

**Advertising 3rd Grade Teacher Vacancy:** The position will be advertised in the *Des Moines Register*, on web sites, and through some college placement offices.

**New Business, continued:**

**Iowa Core Curriculum:** Tom gave a Power Point overview. He and teachers Susan Campbell and Rita Anderson have attended training sessions.

**Dress Code:** There was discussion of the difficulties enforcing the Dress Code and reluctance to make major changes.

**YSS e-mail:** An e-mail, directed to the Board, regarding instructional programs (e.g. Talking About Touching) presented to students by Youth and Shelter Services, prompted discussion. Tom will research other programs available to cover the subject matter.

**Pastoral Comments:** Father Nienhaus said that he is thrilled that Dr. Budnik is our principal and reiterated that more people need to be informed about our school.

At 9:30 Rick moved to hold an Executive session, as requested by Dr. Budnik. Mark gave a second to the motion. Information regarding personnel items was shared. Motion by Kathy, seconded by Nate to adjourn. Motion passed. Executive Session adjourned at 9:45 PM.

Following a closing prayer, the meeting adjourned at 9:47 PM.

Submitted by Carolyn J. Thogerson