

St. Cecilia Parish Board of Education Meeting
November 6, 2007

Members Present: Larry Gross, Todd Clancy, Judy Rudman, Pat Stahr, Tim Simodynes, Kathy Wipf, Fr. Ivan Nienhaus
Member Excused: Rick Hoenig A
Administrators Present: John Hayes (DRE), Duane Siepker (Principal), Anna Steele (Youth Ministry)
Ex-Officio Member Present: Nancy Lee-Fink (Family School Association)

The meeting was called to order at 7:01 PM by Chairman Larry Gross who led the group in prayer. Todd moved to approve the minutes of the October meeting as presented. Judy voiced a second to the motion which carried. For the in-service, Larry reviewed sections of the October edition of the Archdiocese of Dubuque's *Education & Faith Formation Board Gram*.

Administrative Reports:

Director of Religious Education: John added to his report that two (2) more individuals have joined the RCIA process. Parents continue to register their children for Religious Education; about fifty percent (50%) of the children of registered parishioners are enrolled in sessions. There was some discussion of enrollment concerns.
Coordinator of Youth Ministry: Anna presented a written report, noting that she and four (4) youth will attend the National Catholic Youth Conference in Columbus, OH, November 7-11.
Principal: In addition to his report, Duane said that the Archdiocesan School Tuition Organization (STO) continues to grow. He reviewed the status of the school budget. Father Nienhaus said that expenses for the preschool will soon exceed revenues. There was some discussion of the causes of, and possible remedies for, the situation. More information will be provided at a later meeting.

Acceptance of Reports:

Finance Committee: Larry said that the committee wants information concerning tuition payments, with particular interest in delinquent accounts. Though time-consuming to prepare the data, Duane is willing to fulfill the request. Larry will ask Rick to re-address the issue with the committee.
Parish Council: Todd said that Karen Kerns will be hired as Development Director.
Class Size: Board members were asked to attend a special meeting with Jeff Henderson, Superintendent, and Sr. Jean Marie Brady of the Archdiocesan Office of Education, at 4 PM on November 13.
Family School Association: Nancy spoke of the successes of Trunk of Treating and food and gift sales. Todd moved to accept the FSA 2007-2008 budget as presented. Judy gave a second to the motion which passed.

Unfinished Business:

Development Director: Discussion was postponed until Karen Kerns is able to address the Board.

New Business:

2008-2009 Budget: There was discussion of some factors to consider when establishing the budget. Committee members will choose a mutually agreeable date to begin the process.
2007-2008 Enrollment Review Form: There was discussion of responses to three (3) summary questions on the Archdiocesan form to be filed by November 15. There was brief discussion of interest in expanding the preschool program to include Friday afternoons.

Pastoral Comments: Father reminded people to celebrate how well things are being done at St. Cecilia's.

Judy moved that the meeting be adjourned. Todd voiced a second to the motion which passed. After praying together, the meeting adjourned at 8:03 PM.

Submitted by Carolyn Thogerson